

REQUEST FOR INFORMATION (RFI)  
RFI 15-001  
DEPARTMENT OF BUDGET AND FINANCE  
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND (EUTF)  
MEDICAL, PRESCRIPTION DRUG, DENTAL, AND VISION PLAN CLAIMS AUDITS

Purpose of this request for information:

To obtain input in preparation for developing an RFP.

The Hawaii Employer-Union Health Benefits Trust Fund (EUTF) is requesting potential offerors to present information and feedback that will assist EUTF in the development of a request for proposals (RFP) for medical, prescription drug, dental and vision plan claims audits for the following plans:

HMSA Active and Retiree Plans (medical)

Kaiser Active and Retiree Plans (medical and prescription drug)

CVS Active and non-Medicare Retiree Plans (prescription drug)

SilverScript Medicare Retiree Plans (prescription drug)

Hawaii Dental Service Active and Retiree Plans (dental)

Vision Service Plan Active and Retiree Plans (vision)

EUTF is considering plan audits annually for the CVS and SilverScript Plans and periodically for the medical, dental and vision plans.

Specifically, EUTF is interested in receiving summary presentations from potential offerors on:

- Recommended minimum carrier-provided services to be audited for each plan, e.g. claims, eligibility, rebates (for PBM audit)
- Recommended sampling methodology for each plan
- Recommended frequency of audits
- Approximate budget for each audit

EUTF may issue a Request for Proposals (RFP) subsequent to the RFI. The RFP may request audit services for a period of 5 years and may solicit vendors who are able to perform ***one or more*** of the carrier audits, or are able to perform ***all*** carrier audits (HMSA, Kaiser, CVS, SilverScript, HDS and VSP).

A prior RFP issued for the audit of the prescription drug plans (RFP No. 14-007) can be viewed on the EUTF website: <http://eutf.hawaii.gov/library/rfp-archives/>

Reference guides containing current benefit plan information for both actives and retirees are also available on the EUTF website.

Current benefit plans (reference guide) for actives can be found at:  
<http://eutf.hawaii.gov/active-resource/active-enrollment/>

Current benefits plans for retirees (reference guide) can be found at:  
<http://eutf.hawaii.gov/retirees-resource/retiree-enrollment/>

We will hold a general meeting where potential offerors may conduct presentations to provide the EUTF with information on the above topics. Those interested may participate in the meeting in person or via conference call.

Date: September 11, 2015  
Location: EUTF Conference Room  
201 Merchant St., Suite 1520  
Honolulu, HI 96813

**Please confirm your attendance at the September 11, 2015 meeting by email to Lauren Endo at [eutfadmin@hawaii.gov](mailto:eutfadmin@hawaii.gov) by September 1, 2015. In your email, please specify whether you will be participating in person or via conference call. After September 1, 2015, EUTF will contact you regarding the time slot available to you for your presentation.**

Participation in this RFI is optional and is not a condition to responding to any subsequent procurement action the purchasing agency may take. Neither the purchasing agency nor the interested party responding has any obligation under this request for information.

If you have any questions, please contact:  
Lauren Endo  
Telephone: (808) 586-7390  
Email: [eutfadmin@hawaii.gov](mailto:eutfadmin@hawaii.gov)