

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
Minutes of the Administrative Committee Meeting  
March 14, 2016

TRUSTEES PRESENT

Ms. Audrey Hidano, Chairperson  
Mr. Wesley Machida

Ms. Celeste Nip

TRUSTEES ABSENT

Mr. Clifford Uwaine

ATTORNEY:

Ms. Diane Erickson, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator  
Ms. Donna Tonaki, Assistant Administrator

Ms. Maria Quartero

OTHERS PRESENT: None

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 2:02 p.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Honolulu, Hawaii, on Monday, March 14, 2016.

II. APPROVAL OF MINUTES

A. November 5, 2014

The Administrative Committee reviewed the draft minutes of November 5, 2014. Discussion was held by Trustees, staff, and deputy attorney general if current Trustees can vote if they were not on the Board at that time.

MOTION was made to approve the minutes of November 5, 2014 as circulated. (Nip/Machida) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-1)

III. EXECUTIVE SESSION

MOTION was made to move into Executive Session at 2:05 p.m. (Machida/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-1)

Executive Session adjourned at 2:29 p.m.

IV. NEW BUSINESS

A. EUTF Administrative Rule Changes

Mr. Derek Mizuno stated that additional rule changes are forthcoming and summarized the background of the current proposed rule change, Section 1.12 and the

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recommendation to delete Section 1.12(b) of the EUTF Administrative Rules. Discussion held by Trustees, staff, and deputy attorney general regarding the proposed rules change, rule changes on leave without pay (LWOP) and income adjustments. The deputy attorney general will check the statutes and legislators intent of the proposed rules change of Section 1.12.

MOTION was made upon the recommendation of the Administrative Committee for the Board to approve the proposed Administrative Rule change to delete Section 1.12(b) "strict enforcement of such provision would impose a manifest injustice upon an employee beneficiary who has substantially complied with the Fund's rules in good faith" as recommended by the EUTF staff. (Machida/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-1)

V. FUTURE AGENDA ITEMS DISCUSSION AND NEXT MEETING DATE

The Administrator will contact the Committee chairs to set goals for the Administrator, then to schedule an Administrative Committee meeting to discuss evaluation criteria and goals that are to include the next steps for strategic planning.

VI. ADJOURNMENT

MOTION was made to adjourn the meeting at 2:50 p.m. (Nip/Machida)  
The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-1)

Respectfully submitted,

/s/

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Audrey Hidano, Chairperson

APPROVED on April 19, 2016.

DOCUMENTS DISTRIBUTED:

1. Draft Administrative Committee Minutes of 11/5/14. (2 pages)