HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
December 15, 2016

TRUSTEES PRESENT
Ms. Audrey Hidano, Chairperson
Mr. Clifford Uwaine

TRUSTEES ABSENT
Mr. Wesley Machida
Ms. Celeste Nip

ATTORNEY:
Mr. Kyle Chang, Deputy Attorney General

EUTF STAFF
Mr. Derek Mizuno, Administrator
Ms. Maria Quartero
Ms. Donna Tonaki, Assistant Administrator

OTHERS PRESENT: None

I. CALL TO ORDER
The meeting of the Administrative Committee was called to order at 7:36 a.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Honolulu, Hawaii, on Thursday, December 15, 2016.

II. APPROVAL OF MINUTES
A. November 2, 2016
The Administrative Committee reviewed the draft minutes of November 2, 2016.

MOTION was made and seconded to approve the minutes of November 2, 2016 as circulated. (Uwaine/Hidano) The motion passed unanimously. (Employer Trustees-1/Employee-Beneficiary Trustees-1)

III. EXECUTIVE SESSION
MOTION was made and seconded to move into Executive Session at 7:37 a.m. (Uwaine/Hidano) The motion passed unanimously. (Employer Trustees-1/Employee-Beneficiary Trustees-1)

Executive Session adjourned at 7:55 a.m.

IV. FUTURE AGENDA ITEMS DISCUSSION AND NEXT MEETING DATE
V. ADJOURNMENT
MOTION was made and seconded to adjourn the meeting at 7:55 a.m. (Uwaine/Hidano)
The motion passed unanimously. (Employer Trustees-1/Employee-Beneficiary Trustees-1)

Respectfully submitted,

/s/

Audrey Hidano, Chairperson

APPROVED on May 17, 2017.

DOCUMENTS DISTRIBUTED:
1. Draft Administrative Committee Minutes of 11/2/16. (3 pages)