



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
201 MERCHANT STREET, SUITE 1700
HONOLULU, HAWAII 96813
Oahu (808) 586-7390
Toll Free 1(800) 295-0089
www.eutf.hawaii.gov

BOARD OF TRUSTEES
RODERICK BECKER, *CHAIRPERSON*
AUDREY HIDANO, *VICE-CHAIRPERSON*
CHRISTIAN FERN, *SECRETARY-TREASURER*
LINDA CURRIVAN MUSTO
DAMIEN ELEFANTE
LAUREL JOHNSTON
GORDON MURAKAMI
CELESTE Y.K. NIP
CLIFFORD UWAIINE
RYKER WADA

ADMINISTRATOR
DEREK M. MIZUNO

ASSISTANT ADMINISTRATOR
DONNA A. TONAKI

December 4, 2018

ADDENDUM NO. 3

TO

REQUEST FOR PROPOSALS

NO. 19-001

CONSULTING SERVICES TO ASSIST IN THE
DEVELOPMENT OF A REQUEST FOR PROPOSALS
FOR A HEALTH BENEFITS ADMINISTRATION SYSTEM

	Question	Answer
1	<p>These questions relate to whether organizations located outside of the USA can apply for, and perform the work stated in the RFP:</p> <ul style="list-style-type: none"> a. Can companies outside of the USA submit a proposal? b. If the successful OFFEROR is located outside of the USA, would they need to be physically present for meetings? c. Can the Scope of Work outlined in the RFP be performed outside of the USA? 	<p>Anyone can submit a proposal; however, due to the nature of the work and to timely attend any meetings that the EUTF may require or request, the EUTF has determined that it is in the best interest of the State for the successful OFFEROR to be located in the United States.</p>
2	<p>Can proposals be submitted via email?</p>	<p>Pursuant to Section 1.8, Submission of Proposals, in the RFP, "Faxed or emailed proposals will not be considered."</p>

EUTF's Mission: We care for the health and well being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide informed service that is excellent, courteous, and compassionate.

	Question	Answer
3	The RFP mentions the current BAS as the Vitech V3 Benefits Administration System which was implemented in September 2009. The award is showing a start date of July 1, 2016; do you have the initial contract start date and total award amount to date?	The initial contract start date for Vitech was March 31, 2008 and the total award of that contract was \$9,850,103. The total award amount to date is \$18,640,070.
4	Approximately how long after the tentative RFP approval meeting with the EUTF Board of Trustees on 8/27/19 would you expect the EUTF to require before a potential solicitation release if a decision is made to proceed?	Pursuant to page 32 of the Feasibility Study Report (Exhibit C), the release date for the RFP is August 29, 2019. Please note that the dates listed are tentative and subject to change.
5	The State's response to questions is due on 12/28, but the Intent to Bid is due on 12/13. Our decision to bid is contingent on the responses to a few of our questions. Would the EUTF consider responding to these questions ahead of the due date for the Intent to Bid?	The EUTF will be responding to questions and issuing responses in the form of addendums, up until the deadline for the posting of the State's response - December 20, 2018.
6	The State's due date for this proposal is on 01/07/19, but the response to the questions are due on 12/28/18. This does not allow sufficient time for respondents to incorporate responses to question in the proposal. Would EUTF consider moving the due date of proposals to 1/21/19?	Please see Addendum No. 2 to RFP No. 19-001 that was posted to the SPO Hands (https://hands.ehawaii.gov/hands/opportunities/opportunity-details/16385) and EUTF (https://eutf.hawaii.gov/about-eutf/procurement/) websites on December 3, 2018, which revises, in part, the due date for the submission of written questions to December 13, 2018 .
7	The Feasibility Study Report (FSR) included in the RFP estimates the cost of the RFP development to be \$160k. Should respondents assume	No.

	Question	Answer
	this is the budget for this project?	
8	Is the consulting firm that prepared the FSR (Public Consulting Group, Inc.) precluded from developing the RFP?	Yes.
9	Will the State Procurement Office and/or the State of Hawaii Office of Enterprise Technology Services be involved in the review and approval process for the RFP that is developed?	The State Office of Enterprise Technology Services will be involved in the review of the RFP that is developed.