

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
Minutes of the Administrative Committee Meeting  
Tuesday, November 13, 2018

TRUSTEES PRESENT

Ms. Audrey Hidano, Chairperson  
Mr. Clifford Uwaine (arrived 3:03 p.m.)

Ms. Celeste Nip  
Mr. Ryker Wada

TRUSTEES ABSENT: None

ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator  
Ms. Donna Tonaki, Assistant Administrator

Ms. Amy Cheung  
Ms. Desiree Yamauchi

OTHERS PRESENT: None

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 3:00 p.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, November 13, 2018.

II. APPROVAL OF MINUTES – September 24, 2018

The Committee reviewed the draft minutes of September 24, 2018.

MOTION was made and seconded to approve the minutes of September 24, 2018 as circulated. (Wada/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-1)

III. NEW BUSINESS

A. Report to Legislature – Progress on Conversion of Exempt Employees to Civil Service  
Trustee Clifford Uwaine arrived at 3:03 p.m.

Ms. Donna Tonaki presented the draft Report to the 2019 Legislature, Act 145, Session Laws of Hawaii 2017, Relating to Staff of the Hawaii Employer-Union Health Benefits Trust Fund. The Committee and EUTF staff discussed the EUTF employees whose salaries will be negatively impacted upon conversion from exempt to civil service and those who currently do not meet the minimum qualifications. Mr. Derek Mizuno informed the Committee that they are considering options that would not negatively impact the employees. Trustee Ryker Wada suggested a meeting with his staff at the State Department of Human Resources Development to discuss options. Trustee Uwaine will attend the meeting as well.

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MOTION was made and seconded to recommend to the Board approval of the draft Report to the 2019 Legislature, Act 145, Session Laws of Hawaii 2017, Relating to Staff of the Hawaii Employer-Union Health Benefits Trust Fund. (Nip/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

B. Progress on Strategic Plan 01/01/18-06/30/21

Mr. Mizuno requested that this item be deferred as he will present this to the Board at the November 27, 2018 Board meeting.

IV. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 3:37 p.m. (Wada/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

The regular meeting reconvened from Executive Session at 3:44 p.m.

V. FUTURE AGENDA ITEMS

A. December meeting – personnel

Trustee Hidano instructed EUTF staff to schedule two Administrative Committee meetings prior to the December 18, 2018 Board meeting.

VI. ADJOURNMENT

MOTION was made and seconded to adjourn the meeting at 3:45 p.m. (Nip/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

Respectfully submitted,

/s/

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Audrey Hidano, Chairperson

APPROVED on December 7, 2018.

DOCUMENTS DISTRIBUTED:

1. Draft Administrative Committee Minutes of 9/24/18. (3 pages)