

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
Friday, December 7, 2018

TRUSTEES PRESENT

Ms. Audrey Hidano, Chairperson
Ms. Celeste Nip (arrived 9:14 a.m.)

Mr. Clifford Uwaine

TRUSTEES ABSENT

Mr. Ryker Wada

ATTORNEY

Ms. Jodi Yi, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator
Ms. Donna Tonaki, Assistant Administrator
Ms. Maria Quartero

Ms. Amy Cheung
Ms. Bonny Kahalewai

OTHERS PRESENT: None

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 9:00 a.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Friday, December 7, 2018.

II. APPROVAL OF MINUTES – November 13, 2018

The Committee reviewed the draft minutes of November 13, 2018.

MOTION was made and seconded to approve the minutes of November 13, 2018 as circulated. (Uwaine/Hidano) The motion passed unanimously. (Employer Trustees-1/Employee-Beneficiary Trustees-1)

III. FEASIBILITY STUDY REPORT FOR THE UPGRADE OR REPLACEMENT OF THE HEALTH BENEFITS ADMINISTRATION SYSTEM

Ms. Donna Tonaki highlighted the changes on the timeline in the Feasibility Study Report for the Upgrade or Replacement of the Health Benefits Administration System from the presentation made by Public Consulting Group at the September 24, 2018 Administrative Committee meeting.

IV. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 9:07 a.m. (Uwaine/Hidano) The motion passed unanimously. (Employer Trustees-1/Employee-Beneficiary Trustees-1)

The regular meeting reconvened from Executive Session at 9:16 a.m.

V. FUTURE COMMITTEE MEETINGS

A. Friday, December 14, 2018 9:00 a.m. meeting – personnel

Trustee Hidano instructed EUTF staff that this meeting is not necessary and should be cancelled.

VI. ADJOURNMENT

MOTION was made and seconded to adjourn the meeting at 9:18 a.m. (Nip/Uwaine) The motion passed unanimously. (Employer Trustees-1/Employee-Beneficiary Trustees-2)

Respectfully submitted,

/s/

Audrey Hidano, Chairperson

APPROVED on May 14, 2019.

DOCUMENTS DISTRIBUTED:

1. Draft Administrative Committee Minutes of 11/13/18. (2 pages)
2. Memorandum to EUTF Administrative Committee from Administrator Regarding Feasibility Study Report for the Upgrade or Replacement of the Health Benefits Administration System dated 12/3/18. (63 pages)