

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
Minutes of the Administrative Committee Meeting  
February 3, 2003

TRUSTEES PRESENT

Ms. Kathryn S. Matayoshi, Chairperson                      Mr. Gerald Machida  
Ms. Audrey Hidano

TRUSTEES ABSENT

Mr. Willard Miyake

ATTORNEY:     Mr. Brian Aburano, Deputy Attorney General

EUTF STAFF

Mr. Mark Fukuhara, Administrator                      Mr. John Garner, Consultant  
Mr. Lawrence Nishihara                                      Ms. Gary Sanehira  
Mr. Leslie Ozawa    Ms. Kathleen Shiroma  
Ms. Maria Quartero    Ms. Donna Tonaki

OTHERS PRESENT

Ms. Nani Crowell, HSTA-MBC                              Mr. Norbert Mendes, HDS  
Ms. Monica Engle, VSP                                      Mr. Darin Miyashiro, Royal State Group  
Ms. Elaine Fujiwara, HDS                                      Mr. Rod Tam, HMSA  
Ms. Doreen Kuroda, HRD                                      Ms. Lori Taniguchi, Royal State Group

I.     CALL TO ORDER

The meeting of the Administrative Committee was called to order at 8:38 a.m. by Chairperson Kathryn Matayoshi in Conference Room 405, Leiopapa A Kamehameha Building, 235 South Beretania Street, Honolulu, Hawaii, on Monday, February 3, 2003.

II.    APPROVAL OF MINUTES

None

Unanimous consent by the Committee to take IV.B. HFIMS Configuration out of order.

III.   REPORTS:

A.    Administrator

Mr. Fukuhara gave an overview on the EUTF office space. (see handout)

B.    Deputy Attorney General: None

C.    Benefits Consultant: None

IV.   UNFINISHED BUSINESS

A.    Legislative Proposals/Amendments to Chapter 87A

Mr. Fukuhara reported on the following:

- The potential legislative issues that the Committee reviewed and recommended. (see handout)

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- Representative Kanno requested for a copy of the potential amendments to Chapter 87A that the Committee may recommend to the Board for approval. (see handout)
- Draft Amendment to Chapter 87A that was prepared by Mr. Aburano.

Mr. Aburano gave an overview on the draft amendment to Chapter 87A. Discussion held on the draft amendment to Chapter 87A by the Trustees and staff. Chair requested Mr. Aburano to review if the Trust Fund can offer a plan that covers domestic partners (similar to UHPA's plan) without statutory change. Trustees concurred that the Committee is not taking a position on the Trust Fund offering coverage to domestic partners, but any information received would be presented to the Board. The Committee concurred that no action on the draft amendment to Chapter 87A will be taken at this time.

- List of Bills related to the EUTF. (see handout)

Discussion by Trustees on bills that could be used as a vehicle.

Administrator requested that the Committee give direction in responding to the Legislature on bills/testimonies.

MOTION made to recommend to the Board that the guidelines for communicating with the Legislature be communicated from the Board directly to the appropriate Chairs of the Legislature (Hidano/Machida)

Discussion held.

Vote: Unanimously passed.

Further review and discussion on bills by the Trustees.

By unanimous consent, the Committee will not take any position or action on bills related to the EUTF. The Committee also recommends to discuss at the next Board meeting whether to allow the Administrator to provide information to the Legislature without prior review by the Board and to establish guidelines regarding what Board members are allowed to say as a Trustee or Union/Employer representative to the Legislature.

## B. HFIMS Configuration

Mr. Fukuhara reported that the Committee and Trust Fund Board had previously approved recommending to the PEHF the scope of services and asking PEHF to extend the contract with eWorld. However, the PEHF did not take action and our request was returned. Mr. Fukuhara stated that he appointed a screening committee consisting of Kathleen Shiroma, Gary Sanehira, and Donna Tonaki and met with them to set-up evaluation criteria. The screening committee sent the scope of services to 7 vendors and by the January 23, 2003 deadline, 3 responded.

The screening committee submitted their recommendation to the administrator to select eWorld. (see handout) Discussion held by Trustees and staff.

MOTION made to recommend 3 vendors for Professional Services of the HFIMS configuration changes to the Board at the next meeting. (Hidano/Machida)  
Discussion held.  
Vote: Unanimously passed.

V. NEW BUSINESS: None

VI. COMMUNICATIONS FROM THE PUBLIC AND INPUT FROM ATTENDEES  
There was no communication from the public.

VII. NEXT MEETING  
The next regular Committee meeting to discuss organizational charts, update on legislation and other matters is scheduled for Thursday, February 20, 2003 at 8 a.m., location to be determined.

VIII. ADJOURNMENT  
Motion to adjourn. (Hidano/Machida)  
Discussion: None.  
Vote: Unanimously passed.

Meeting adjourned at 11:04 a.m.

Respectfully submitted,

/s/

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Kathryn Matayoshi, Chairperson

APPROVED as amended on June 16, 2003.

DOCUMENTS DISTRIBUTED:

1. EUTF Office Space dated February 3, 2003. (1 Page)
2. Potential Legislative Issues 2003 Legislature dated October 9, 2002 (3 Pages)
3. Potential Amendments to Chapter 87A dated January 17, 2003. (1 Page)
4. 2003 HEUHBTF Bill Status List dated 2/1/03. (5 Pages) & 37 Bills Related to EUTF (141 Pages)
5. Memo to Mark Fukuhara regarding Recommendation for Professional Services for HFIMS Configuration Changes. (3 Pages)