

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
September 16, 2002

TRUSTEES PRESENT

Ms. Kathryn S. Matayoshi, Chairperson Mr. Gerald Machida
Ms. Audrey Hidano Mr. Willard Miyake

ATTORNEY: Absent

HEUHBTF STAFF

Mr. Mark Fukuhara, Administrator Mr. John Garner, Consultant
Ms. Lynette Fukunaga Ms. Maria Quartero
Ms. Shirley Kawamoto Ms. Donna Tonaki
Mr. Lawrence Nishihara

OTHERS PRESENT

Mr. Brian Andrew, Convergys Mr. Garrett Ing, Royal Insurance
Mr. George Butterfield, HSTA-Retired Ms. Karen Momono, Royal Insurance
Ms. Nani Crowell, HSTA-MBC Ms. Karen Muronaka, HSRTA

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 8 a.m. by Chairperson Kathryn Matayoshi at the No. 1 Capitol District Bldg, 250 South Hotel Street, Conference room 436, Honolulu, Hawaii, on Monday, September 16, 2002.

Presentations for Third Party Administrators were as follows:

- 1) Ceridian Corporation did their presentation by webcast at 8 a.m. (No handout).
- 2) Royal Insurance Agency, Inc. did a slide presentation at 9:15 a.m. (See handout).
- 3) Benefit Coordinators Corporation did their presentation by webcast at 10:30 a.m. (See handout).

Respectfully submitted,

/s/

Kathryn Matayoshi, Chairperson

APPROVED on May 29, 2003.

DOCUMENTS DISTRIBUTED:

1. Schedule for TPA Presentations dated 9/13/02 (1 Page)
2. Presentation by Royal Insurance Agency, Inc. dated 9/16/02 (10 Pages)
3. Presentation by Benefit Coordinators Corporation dated 9/16/02 (21 Pages)