

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Board of Trustees
Benefits Committee Meeting
April 16, 2002

TRUSTEES PRESENT: Ms. Joan Lewis, Chairperson
Ms. Audrey Hidano, Vice-Chairperson
Mr. Neal Miyahira (Arrived 3:15 p.m.)

TRUSTEE ABSENT: Mr. Willard Miyake

ATTORNEY: Mr. Brian Aburano, Deputy Attorney General

HEUHBTF STAFF: Ms. Lynette Fukunaga
Ms. Shirley Kawamoto
Ms. Wanda Kimura
Mr. Gary Sanehira
Ms. Karen Tom

OTHERS PRESENT: Ms. Jean Aoki - HSTRA
Ms. Becky Bates - HDS
Mr. George Butterfield - HSTA-Retired
Ms. Nani Crowell - HSTA MBC
Mr. Melvin Higa - MBAH
Mr. Charles Khim
Ms. Ruth P. Kim - HSTA-Retired
Mr. Michael Moss - HMSA
Mr. Gordon Murakami - Royal State
Mr. Rod Tam - HMSA
Mr. Jim Williams - Trustee (Left 2:45 p.m.)
Mr. Davis Yogi - Trustee (Left 2:55 p.m.)

I. CALL TO ORDER

The meeting of the Benefits Committee convened at 1:35 p.m. in Conference Room 303, No. 1 Capitol District Building, 250 South Hotel Street, Honolulu, Hawaii, on April 16, 2002.

II. APPROVAL OF MINUTES

The minutes for April 2, 2002 were not ready for review.

III. UNFINISHED BUSINESS

A. HFIMS capability to support benefit design alternatives

Mr. Sanehira gave a presentation on the HFIMS system and its capabilities in response to concerns on the system's ability to support benefit plans to be offered by the Trust Fund. Currently, the system supports 20 benefit programs, 7 plan types, 135 distinct benefit plans, 25 distinct coverage codes, and 258 cost codes;

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utilizing over 2,000 options defined by the system. Issues raised were: 1) payroll and the ability of the system to interface with payroll systems, and 2) the use of social security numbers or some other form of identification for the beneficiaries.

Mr. Sanehira was asked to give this presentation to the full board and to include other components of HFIMS. Mr. Aburano was asked to research an AG opinion to the Health Fund regarding the use of social security numbers. Ms. Nani Crowell of HSTA MBC volunteered to follow-up on software programs used by multi-employer trusts and report back to the Committee.

B. Planning on how to proceed with benefit design and other work of the benefit design committee

On the recommendation of the Deputy Attorney General, the Committee agreed that it should use this time to gather information and educate itself so that the best recommendations for health and other benefits for state and county employee-beneficiaries can be made as soon as possible after the Board secures its benefits consultant. Toward this end, staff was asked to give a presentation on demographics of the current beneficiaries. The presentation should cover information on family size, age, etc. Staff was also asked to arrange educational briefings by employee organizations and private organizations to learn about the benefits they offer; e.g., what they saw as the employees' needs; the rationale, basis or factors considered in developing the types of plans offered.

A motion was made to submit a request to the Health Fund for someone to give a presentation on the Health Fund's 2001 Annual Report. (Hidano/Miyahira)

Discussion: Staff was asked to draft a request to the Health Fund.

Vote: Unanimously passed.

IV. Future Agenda Items and Next Meeting Date

Next meeting is scheduled for Tuesday, April 30, 2002, 1:30 p.m. Agenda items are: 1) presentation by the Health Fund on its 2001 Experience Report, 2) presentation on demographics, and 3) plan for educational briefings by employee organizations and private sector groups.

V. ADJOURNMENT

Motion to adjourn. (Hidano/Miyahira)

Discussion: None.

Vote: Unanimously passed.

Meeting adjourned at 3:50 p.m.

Respectfully submitted,

Joan Kamila Lewis, Chairperson

APPROVED on April 30, 2002.

DOCUMENTS DISTRIBUTED:

1. HFIMS Presentation. (15 pages)
2. Approved minutes for March 19, 2002. (3 pages)