I. CALL TO ORDER
The meeting of the Benefits Committee convened at 1:35 p.m. in Conference Room 303, No. 1 Capitol District Building, 250 South Hotel Street, Honolulu, Hawaii, on April 16, 2002.

II. APPROVAL OF MINUTES
The minutes for April 2, 2002 were not ready for review.

III. UNFINISHED BUSINESS
A. HFIMS capability to support benefit design alternatives
Mr. Sanehira gave a presentation on the HFIMS system and its capabilities in response to concerns on the system’s ability to support benefit plans to be offered by the Trust Fund. Currently, the system supports 20 benefit programs, 7 plan types, 135 distinct benefit plans, 25 distinct coverage codes, and 258 cost codes;
utilizing over 2,000 options defined by the system. Issues raised were: 1) payroll and the ability of the system to interface with payroll systems, and 2) the use of social security numbers or some other form of identification for the beneficiaries.

Mr. Sanehira was asked to give this presentation to the full board and to include other components of HFIMS. Mr. Aburano was asked to research an AG opinion to the Health Fund regarding the use of social security numbers. Ms. Nani Crowell of HSTA MBC volunteered to follow-up on software programs used by multi-employer trusts and report back to the Committee.

B. Planning on how to proceed with benefit design and other work of the benefit design committee
On the recommendation of the Deputy Attorney General, the Committee agreed that it should use this time to gather information and educate itself so that the best recommendations for health and other benefits for state and county employee-beneficiaries can be made as soon as possible after the Board secures its benefits consultant. Toward this end, staff was asked to give a presentation on demographics of the current beneficiaries. The presentation should cover information on family size, age, etc. Staff was also asked to arrange educational briefings by employee organizations and private organizations to learn about the benefits they offer; e.g., what they saw as the employees’ needs; the rationale, basis or factors considered in developing the types of plans offered.

A motion was made to submit a request to the Health Fund for someone to give a presentation on the Health Fund’s 2001 Annual Report. (Hidano/Miyahira) Discussion: Staff was asked to draft a request to the Health Fund. Vote: Unanimously passed.

IV. Future Agenda Items and Next Meeting Date
Next meeting is scheduled for Tuesday, April 30, 2002, 1:30 p.m. Agenda items are: 1) presentation by the Health Fund on its 2001 Experience Report, 2) presentation on demographics, and 3) plan for educational briefings by employee organizations and private sector groups.

V. ADJOURNMENT
Motion to adjourn. (Hidano/Miyahira) Discussion: None. Vote: Unanimously passed.

Meeting adjourned at 3:50 p.m.
Respectfully submitted,

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Joan Kamila Lewis, Chairperson

APPROVED on April 30, 2002.

DOCUMENTS DISTRIBUTED:
1. HFIMS Presentation. (15 pages)
2. Approved minutes for March 19, 2002. (3 pages)