I. CALL TO ORDER

The meeting of the Benefits Committee was called to order at 9:07 a.m. by Chairperson Joan Lewis in Conference Room 405, Leiopapa A Kamehameha Building, 235 South Beretania Street, Honolulu, Hawaii, on Tuesday, August 20, 2002.

There being no objection, Chair Lewis called a recess to allow the public time to review the documents distributed for discussion.

RECESS: 9:08 a.m. to 9:36 a.m.

II. APPROVAL OF MINUTES

Motion was made to approve the minutes for July 17, 2002 meeting as submitted. (Hidano/Miyake)
Discussion: None.
Vote: Unanimously passed.

III. UNFINISHED BUSINESS:
A. Request for Proposal

1. Summary of Health Benefit Plan Designs
There being no objection, the Committee took this agenda item out of order to discuss the responses received from employers and employee groups on the
Summary of Health Benefit Plan Designs which was transmitted to them for comments.

Garner Consulting identified the issues presented in each of the letters. Comments were received from the County of Maui, City and County of Honolulu, United Public Workers (UPW), and Mr. Melvin Higa as requested by UPW. The Committee requested that letters acknowledging receipt of comments be prepared and sent out to the responders. The letters should include that the comments are being considered and will be reviewed by the Board for final determination, as well as encourage participation at the meeting.

Where possible, language to amend the RFP to address the issues that were raised will be incorporated into the RFP. Suggestions not pertaining to the RFP will be referred to the appropriate committee for its consideration.

RECESS: 11:14 a.m. to 11:32 a.m.

Consideration of comments submitted by UPW and Mr. Mel Higa continued.

2. RFP document
   The Committee discussed whether Section 3 of the RFP would need to be discussed in detail, or whether it should be presented to the full Board for discussion and approval together with the RFP. Garner Consulting noted that the census and experience data for the carriers and the rate proposal forms are not yet complete.

   MOTION was made to recommend to the full Board the complete RFP document for their consideration and approval. (Miyahira/Hidano)
   Discussion: None.
   Vote: Unanimously passed.

IV. COMMUNICATIONS FROM THE PUBLIC AND INPUT FROM ATTENDEES
    Letters were received from Ms. Cheryl K. Okuma-Sepe, Messrs. Kenneth T. Taira, Gary W. Rodrigues, Melvin Higa. Mr. Gordon C. Murakami distributed his letter of August 20, 2002 during the discussion on the plan design document.

V. FUTURE AGENDA ITEMS AND NEXT MEETING
   There are no meetings scheduled for the Benefits Committee.

VI. ADJOURNMENT
    MOTION to adjourn. (Hidano/Miyahira)
    Discussion: None.
    Vote: Unanimously passed.
Meeting adjourned at 12:38 p.m.

Respectfully submitted,

/s/

John Radcliffe, Chairperson

APPROVED on July 17, 2003.

DOCUMENTS DISTRIBUTED:
1. Minutes of July 17, 2002. (4 pages)
2. Letter from the County of Maui dated August 13, 2002. (2 pages)
3. Letter from the City and County of Honolulu, Department of Human Resources, dated August 15, 2002. (2 pages)
5. Letter from Mr. Melvin Higa dated August 19, 2002. (8 pages)
6. Letter from Mr. Gordon C. Murakami dated August 20, 2002 submitted at meeting. (1 page)
7. Section 3, Benefits to be Provided. (50 pages)
8. Request for Proposals No. 03-001 (redlined August 19, 2002). (65 pages)