

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Board of Trustees
Wednesday, July 23, 2003

TRUSTEES PRESENT

Mr. Will Miyake, Chairperson	Ms. Audrey Hidano
Ms. Joan Lewis, Vice-Chairperson	Mr. Gerald Machida
Mr. Bob Awana, Secretary-Treasurer (arrived 9:11 am)	Mr. Dayton Nakanelua
Mr. Harold DeCosta	Ms. Kathleen Watanabe

TRUSTEES ABSENT

Mr. John Radcliffe
Mr. Mark Recktenwald

ATTORNEY

Mr. Brian Aburano, Deputy Attorney General

EUTF STAFF

Mr. H. Mark Fukuhara, Administrator	Mr. Andy Keowen, Consultant
Ms. Maria Quartero	Ms. Donna Tonaki
Ms. Kathleen Shiroma	

OTHERS PRESENT

Ms. Lynette Arakawa, HDS	Mr. Norbert Mendes
Mr. Mark Bennett, ATG	Ms. Karen Muronaka, HSRTA
Ms. Monica Engle, VSP	Ms. Gertrude Nitta, HSRTA
Ms. Venus Gabuyo, MBAH	Mr. Rod Tam, HMSA
Mr. Calvin Hutton, Ceridian	Ms. Lori Taniguchi, Royal Insurance
Mr. Rick Jackson, MDX Hawaii	Mr. George Yamamoto, HGEA-Retirees
Mr. Tracy Matsumoto, ChiroPlan	

I. CALL TO ORDER

The regular meeting of the Board of Trustees was called to order at 9:06 a.m. by Trustee Will Miyake, Chairperson, in Conference Room 1935, City Financial Tower, 201 Merchant Street, Honolulu, Hawaii, on Wednesday, July 23, 2003.

Chair Miyake reported that resignations were received after the last Board meeting from Trustees Matayoshi and Yogi. Chair Miyake introduced and welcomed new Trustees Harold DeCosta and Kathleen Watanabe.

II. APPROVAL OF MINUTES: None

III. COMMITTEE REPORTS

A. ADMINISTRATIVE COMMITTEE: None

B. BENEFITS COMMITTEE: None

IV. OTHER REPORTS

A. ADMINISTRATOR

1. Completing the Imaging of Open Enrollment Forms

Overview by Mr. Fukuhara regarding the completion of imaging PEHF back files and EUTF enrollment forms and attachments (see report). [Trustees Awana arrived at 9:11 a.m.] The Administrator recommends that the Board approve an amendment to the Commercial Data Systems contract for an additional contract amount of \$24,800 and an extension of the contract term from August 31, 2003 to September 30, 2003. Trustees expressed concerns about the EUTF absorbing the cost for the PEHF. Discussion held by Trustees regarding the completion of enrollment forms, cost, and original scope of services. Further discussion held by Trustees and staff regarding the extension date.

MOTION was made for the Board to approve the proposed amendment of the Commercial Data Systems contract for an additional contract amount of \$24,800. (Nakanelua/Hidano) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

B. DEPUTY ATTORNEY GENERAL: None

C. BENEFITS CONSULTANT: None

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS

A. Appointing members to the TPA RFP Committee

Mr. Fukuhara reported that the RFP was sent to prospective applicants and the EUTF staff is preparing the financial costs to be presented at the next Board meeting. Chair Miyake nominated Trustees Awana, Hidano, Lewis, and himself for the TPA RFP committee. Discussion held by Trustees regarding the appointment of members. Chair Miyake stated that the committee would be reviewing the RFP, analyzing if it would be feasible to have a TPA, and making a recommendation to the Board. Trustee Lewis stated that she is unable to serve on the TPA RFP committee at this time.

MOTION was made for the Board to approve the appointment of the following members to the TPA RFP committee: Trustees Awana, DeCosta, Hidano, Machida, Miyake, Nakanelua, and Watanabe. (Lewis/Nakanelua) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

VII. COMMUNICATIONS FROM THE PUBLIC AND INPUT FROM ATTENDEES

Trustee Hidano inquired about an update on the EUTF staff. Mr. Fukuhara stated that the staff is now at the City Financial Tower except for Maria Quartero and that he is working

at both offices at this time. Mr. Fukuhara also stated that he still needs to address the Board's expectations to the EUTF staff.

VIII. FUTURE AGENDA ITEMS AND NEXT MEETING DATE

TPA Committee meeting is scheduled for July 30, 2003, 9:30 a.m., City Financial Tower, 201 Merchant Street, room 1935.

Board meeting is scheduled for August 20, 2003, 9:00 a.m., City Financial Tower, 201 Merchant Street, room 1935.

IX. EXECUTIVE SESSION

MOTION was made to move into Executive Session to consult with the Board's attorney on the O'Gorek vs. PEHF lawsuit at 9:34 a.m. (Machida/Awana) The motion passed unanimously. (Employer trustees-4/Employee-Beneficiary trustees-4)

MOTION was made to move out of Executive Session. (Hidano/Machida) The motion passed unanimously. (Employer trustees-4/Employee-Beneficiary trustees-4)

The Executive Session adjourned at 10:03 p.m.

IX. ADJOURNMENT

MOTION was made to adjourn the regular meeting. (Lewis/Hidano) The motion passed unanimously. (Employer trustees-4/Employee-Beneficiary trustees-4)

The meeting was adjourned at 10:04 a.m.

Respectfully submitted,

/s/

Katherine Thomason, Secretary-Treasurer

APPROVED on November 30, 2005.

Documents Distributed:

1. Report Regarding Imaging System dated 7/23/03. (1 page)
2. Letter from Gov. Lingle Regarding Appointments to Board dated 7/15/03. (1 page)
3. Resignation letter from Davis Yogi dated 7/9/03. (1 page)
4. Resignation letter from Kathryn Matayoshi dated 7/9/03. (1 page)
5. Appointment letter to Kathleen Watanabe dated 7/15/03. (1 page)
6. Appointment letter to Harold DeCosta dated 7/15/03. (1 page)