

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Special Meeting of the Board of Trustees
Wednesday, August 29, 2007

TRUSTEES PRESENT

Mr. Gerald Machida, Chairperson	Mr. Guy Fujio
Mr. George Kahooohanohano, Vice Chairperson	Ms. Elizabeth Ho
Ms. Marie Laderta, Secretary-Treasurer (arrived 10:08 am)	Mr. John Radcliffe
Ms. Barbara Annis	Mr. Lawrence Reifurth
Mr. Darwin Ching	

TRUSTEES ABSENT

Mr. Stanley Shiraki

ATTORNEY

Mr. Brian Aburano, Deputy Attorney General

EUTF STAFF

Mr. James Williams, Administrator	Mr. Mark Fukuhara, Consultant
Mr. Lawrence Nishihara	Mr. Bryan Aycock, Consultant
Ms. Maria Quartero	Ms. Donna Tonaki
Ms. Kathleen Shiroma	

OTHERS PRESENT

Ms. Sandra Benevides, Kaiser Permanente	Ms. Ruth Kim, HSRTA
Mr. Kevin Fong, HDS	Ms. Margaret Lawrence, HMAA
Ms. Venus Gabuyo, RSN	Ms. Gertrude Nitta, HGEA-R
Mr. Rodolfo "Jun" Jao, HMA	Ms. Ethylena Pine, NMHC
Ms. Bonnie Kahelewai, Standard Insurance	Mr. Rod Tam, HMSA

I. CALL TO ORDER

The special meeting of the Board of Trustees was called to order at 10:00 a.m. by Trustee Gerald Machida, Chairperson, in EUTF Conference Room 201 Merchant Street, Honolulu, Hawaii, on Wednesday, August 29, 2007.

II. OTHER REPORTS

A. Deputy Attorney General

1. Signing of EUTF Vouchers

Mr. Aburano stated that this issue of signing EUTF vouchers for payment is being addressed because currently only the Chair is authorized to sign the vouchers and he resides in Maui. Sometimes payments are due in a day or so and it is difficult for the EUTF staff to get the Chair's signature in a timely manner even with expedited services. Mr. Aburano discussed HRS Chapter 87A-25(1) and HRS Section 1-18 that was distributed to the Trustees.

Trustee Laderta arrived at 10:08 a.m.

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MOTION was made pursuant to section 87A-25(1) of the Hawaii Revised Statutes, the Board designates Vice-Chair George Kahoohanohano, Secretary-Treasurer Marie Laderta, and Trustee Elizabeth Ho to countersign vouchers that authorize charges and payments from EUTF funds. This motion shall authorize any one of these board members to countersign such vouchers when the EUTF staff determines that the chair or other designee will be unable to countersign and return such vouchers in a timely manner. (Radcliffe/Reifurth) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

III. UNFINISHED BUSINESS

A. Benefits Administrative System RFP

This item will be addressed in Executive Session.

IV. NEW BUSINESS

A. Signing of Vouchers

This item was addressed during the Deputy Attorney General's report.

V. COMMUNICATIONS FROM THE PUBLIC AND INPUT FROM ATTENDEES:

None

VI. FUTURE AGENDA ITEMS AND NEXT MEETING DATE

Board meeting is scheduled for Wednesday, September 26, 2007, 9:00 a.m., EUTF conference room, 15th floor.

VII. EXECUTIVE SESSION

MOTION was made to go into Executive Session at 10:10 a.m. for the reasons stated on the agenda. (Kahoohanohano/Laderta) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

MOTION was made to move out of Executive Session at 11:07 a.m. (Radcliffe/Laderta) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

The Chair reported that the Board has taken the following action in Executive Session:

1. Approval to issue RFP No. 08-001, Informational Document for Proposals to Furnish Benefits Administration System Implementation and Maintenance Services.

VIII. ADJOURNMENT

There being no objections by the Trustees, the meeting adjourned at 11:08 a.m.

Respectfully submitted,

/s/

Marie Laderta, Secretary-Treasurer

APPROVED on September 26, 2007 as amended.

Documents Distributed: None