

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
Tuesday, May 14, 2019

TRUSTEES PRESENT

Ms. Audrey Hidano, Chairperson
Ms. Celeste Nip

Mr. Clifford Uwaine (arrived 9:07 am)
Mr. Ryker Wada

TRUSTEES ABSENT None

ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator
Ms. Donna Tonaki, Assistant Administrator
Ms. Maria Quartero
Ms. Amy Cheung
Ms. Linda Green

Ms. Bonny Kahalewai
Mr. Raymond Kan
Ms. Jessica McDonald
Ms. Heather McMahan
Ms. Lara Nitta

OTHERS PRESENT

Ms. Stacia Baek, HMSA
Ms. Sandra Benevides, CVS Health
Mr. Christopher Letoto, HMSA

Mr. Troy Tomita, Kaiser
Mr. Trebor Waihee Yanazaki, HMSA

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 9:00 a.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, May 14, 2019.

II. APPROVAL OF MINUTES – December 7, 2018

The Committee reviewed the draft minutes of December 7, 2018.

MOTION was made and seconded to approve the minutes of December 7, 2018 as circulated. (Nip/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-1)

III. NEW BUSINESS

A. Proposed EUTF Administrative Rule Changes

Ms. Donna Tonaki summarized the proposed EUTF Administrative Rule changes. Trustee Clifford Uwaine entered the meeting at 9:07 a.m. The Committee and staff discussed the changes in practice such as changes 1) to comply with the EUTF bill (SB1204) enrolled with the Governor regarding the definition of a child and the limiting age for surviving children of deceased retirees, 2) to the effective date of movement to the HMSA Medicare retiree plan from the Kaiser Medicare retiree plan due to relocation outside of Hawaii to comply with federal rules, 3) to the effective date of Medicare Part

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B premium reimbursements because of Social Security's delay in issuing proof of payment of Medicare Part B premiums and 4) to the process for undeliverable Medicare Part B reimbursement checks to mirror the changes previously made for returned direct deposits. The Committee and staff also discussed delaying presentation to the Board until SB1204 becomes law.

MOTION was made and seconded to recommend to the Board approval of the proposed EUTF Administrative Rule changes, subject to SB1204 becoming law. (Wada/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

- B. Progress on Strategic Plan for the Period January 1, 2018 – December 31, 2018
Mr. Derek Mizuno summarized the progress on the strategic plan for the period January 1, 2018 – December 31, 2018. The Committee, staff and Ms. Sandra Benevides, CVS, discussed improving generic dispensing and mail order utilization.

IV. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 9:37 a.m. (Uwaine/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

The regular meeting reconvened from Executive Session at 9:57 a.m.

The Chairperson reported that the following were approved in Executive Session:

1. Executive Session minutes of December 7, 2018.
2. A recommendation to the Board to extend a banking services contract.

V. FUTURE COMMITTEE MEETINGS

- A. August 2019 – Legislative proposals and EUTF supplemental budget
Chairperson Hidano reported that Ms. Maria Quartero will poll the Trustees for available dates.

VI. ADJOURNMENT

MOTION was made and seconded to adjourn the meeting at 9:58 a.m. (Nip/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

Respectfully submitted,

/s/

Audrey Hidano, Chairperson

APPROVED on August 23, 2019.

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DOCUMENTS DISTRIBUTED:

1. Draft Administrative Committee Minutes of 12/7/18. (2 pages)
2. Memorandum to EUTF Administrative Committee from Administrator Regarding Proposed EUTF Administrative Rule Changes dated 5/7/19. (42 pages)
3. Memorandum to EUTF Administrative Committee from Administrator Regarding Progress on Strategic Plan – 1/1/18 – 6/30/21 (Update as of 12/31/18). (29 pages)