

**HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**  
**Minutes of the Board of Trustees**  
**Tuesday, March 23, 2021**

**TRUSTEES PRESENT**

Mr. Roderick Becker, Chairperson	Ms. Laurel Johnston (via video conference)
Mr. Damien Elefante, Vice Chairperson (via video conference, joined at 9:29 a.m.)	Ms. Celeste Nip (via video conference)
Mr. Christian Fern, Secretary-Treasurer (via video conference)	Mr. Osa Tui (via video conference)
Ms. Jacqueline Ferguson-Miyamoto (via video conference)	Mr. Ryker Wada (via video conference)
Ms. Audrey Hidano (via video conference)	Mr. James Wataru

**TRUSTEES ABSENT**

None

**ATTORNEY**

Mr. Michael Chambrella, Deputy Attorney General (via video conference)

**EUTF STAFF**

Mr. Derek Mizuno, Administrator	Ms. Emily Kaimuloa (via video conference)
Ms. Donna Tonaki, Assistant Administrator	Mr. Raymond Kan (via video conference)
Ms. Desiree Yamauchi	Ms. Jessica McDonald
Ms. Amy Cheung (via video conference)	Ms. Lara Nitta (via video conference)
Ms. Lauren Endo (via video conference)	Mr. Kuan Yuan
Ms. Linda Green (via video conference)	Mr. Dylan Zheng (via video conference)
Ms. Bonny Kahalewai (via video conference)	

**CONSULTANTS** (via video conference or teleconference)

Mr. Colin Bebee, Meketa	Ms. Amy Timmons, Segal Consulting
Mr. Gary Behnke, Segal Consulting	Mr. Johnny Wu, Segal Consulting
Mr. Stephen Murphy, Segal Consulting	

**OTHERS PRESENT** (via video conference or teleconference)

Ms. Terri Arceneaux, Morneau Shepell	Ms. Keiko Hiraoka, Lilly
Ms. Stacia Baek, HMSA	Ms. Vanelle Hirayasu, HMA
Ms. Sandra Benevides, CVS	Ms. Kessy Kepaa, C&C Honolulu
Ms. Julie Bodenski, Humana	Ms. Monica Kim, VSP
Ms. Tammi Bongoll, Kaiser	Ms. Mae Kishimoto, HSTA-R
Mr. Ty Bowers, CVS	Mr. Chris Letoto, HMSA
Ms. Cheryl Byron, CVS	Ms. Denise Mercil, Securian
Mr. Su Chai, Kaiser	Dr. Christopher Miura, Kaiser
Mr. Nathan Dorward, Morneau Shepell	Ms. Julia Okinaka, Accuity
Mr. Thomas England, Kaiser	Ms. Stacey Pagud, Kaiser
Ms. Elaine Fujiwara, HDS	Mr. Dave Shiroma, Kaiser
Ms. Samantha Furutani, CVS	Mr. Troy Tomita, Kaiser
Ms. Reyna Galinato, HMSA	Ms. Darlene Yamada, DHRD
Dr. Rupal Gohil, HMSA	Mr. Scott Yamaguchi, Kaiser
Mr. Brent Griffiths, Morneau Shepell	(anonymous attendee)
Mr. Galen Haneda, HMSA	

**I. CALL TO ORDER**

The meeting of the Board of Trustees was called to order at 9:09 a.m. by Chairperson Roderick Becker in the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) Board

Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, March 23, 2021.

## II. NEW BUSINESS

### A. Benefits Administration System Implementation Status Update

Ms. Donna Tonaki, Mr. Gary Behnke-Segal, Mr. Brent Griffiths-Morneau Shepell, and Ms. Julia Okinaka-Accuity provided the Board with an update on the status of the implementation of the new Benefits Administration System. The project is in an overall green status, on budget and on time (projected go-live of February 1, 2022).

Trustee Elefante entered the meeting at 9:29 a.m.

## III. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 9:46 a.m.

(Wataru/Johnston) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

The regular meeting reconvened at 10:58 a.m.

Chairperson Becker reported that the following were performed during Executive Session:

- Denied an appeal for late open enrollment.
- Approved an appeal to re-enroll in HSTA VB health benefit plans.
- Approved commitment of funds to a real asset manager, subject to contract negotiation.
- Approved the selection of an investment manager for the Global Options strategy, subject to contract negotiation.

## IV. MINUTES – February 16, 2021

The Board reviewed the draft minutes of February 16, 2021.

MOTION was made and seconded to approve the minutes of February 16, 2021.

(Ferguson-Miyamoto/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

## V. COMMITTEE REPORTS

### A. Investment Committee – Northern Trust Update

Mr. Kuan Yuan provided the Board with an update on his participation in the Northern Trust Asset Management Advisory Forum.

### B. Benefits Committee

Mr. Derek Mizuno noted that the Benefits Committee met on February 23, 2021.

#### 1. Extension of HMSA COVID-19 treatment benefit

Mr. Mizuno reported that the Benefits Committee recommendation is to extend the HMSA 100% COVID-19 treatment coverage from January 1, 2021 through April 30, 2021. Mr. Mizuno noted that HMSA has updated their previous recommendation.

Ms. Stacia Baek, HMSA, reported that HMSA is recommending 100% COVID-19 treatment coverage from January 1, 2021 through the end of the month that the national public health emergency ends. Additionally, HMSA is recommending extension of 100% coverage of COVID-19 diagnostic tests for asymptomatic patients prior to elective surgery from March 31, 2021 to the end of the month that the national

public health emergency ends. Both recommendations are consistent with the HMSA book of business.

MOTION was made and seconded to cover at 100% COVID-19 treatment costs and to extend 100% coverage of COVID-19 diagnostic tests for asymptomatic patients prior to elective surgery under the EUTF and HSTA VB HMSA medical plans for services incurred from January 1, 2021 through the end of month that the national public health emergency ends. (Ferguson-Miyamoto/Fern) The motion passed unanimously. (Employer Trustees-5/ Employee-Beneficiary Trustees-5)

Mr. Mizuno also reported that Kaiser has an updated recommendation on 100% coverage of COVID-19 pre-travel testing. Mr. Troy Tomita, Kaiser, reported Kaiser's recommendation is to continue coverage through the end of the month that the national public health emergency ends from the current national public health emergency end date.

MOTION was made and seconded to extend 100% coverage of pre-travel COVID-19 diagnostic tests under the Kaiser EUTF and HSTA VB plans through the end of the month that the national public health emergency ends. (Tui/Wataru) The motion passed unanimously. (Employer Trustees-5/ Employee-Beneficiary Trustees-5)

2. Segal Cost Analysis Report on Cardiovascular Conditions

Mr. Mizuno noted that Segal presented analysis of oncology costs related to the EUTF plans including the types, risk factors, incidence, current carrier programs and possible future carrier programs. Segal will continue with their analysis and presentation of musculoskeletal in March 2021.

3. 2021 Communication Plan

Mr. Mizuno summarized the 2021 communication plans with the carriers to further improving health of members through utilization of plan benefits and participation in wellness activities.

II. NEW BUSINESS (continued)

B. COBRA – American Rescue Plan Act of 2021

Ms. Jessica McDonald presented a memorandum dated March 17, 2021 regarding The American Rescue Plan Act of 2021 – COBRA Premium Subsidies noting that the federal government will cover 100% of the COBRA premiums between April 1, 2021 and September 30, 2021 for employees involuntarily terminated or who experienced an involuntary reduction in hours (i.e. below 20 hours per week). EUTF staff will work with employees and employers to identify those eligible for this benefit. EUTF reported that currently members who lose coverage are only offered COBRA coverage in those plans that are being terminated. Under the Act, the Board can allow terminated members eligible for COBRA to switch to lower cost plans.

VI. OLD BUSINESS

A. 2021 EUTF Related Legislation

Mr. Mizuno highlighted various bills noting those that would increase EUTF prescription drug costs and mandate self-insurance have died. EUTF staff will present testimony

regarding resolutions requesting State Auditor studies of self-insurance and pharmacy benefits.

B. Use of EUTF Reserve Funds

Mr. Mizuno reported that there is no update.

VII. REPORTS

A. Segal

1. Legislative Update

B. Administrator

1. Meetings with legislators and unions

2. Staffing Update

3. Public engagement

Mr. Mizuno noted that EUTF staff in group 1b have received two vaccinations while group 1c members will be receiving their first vaccination this week. EUTF staff plan to vacate suite 1650 by June 30, 2021 and turn the offices over to the landlord.

C. EUTF Managers', Program Specialist and Benefits Audit Specialist Reports

1. Member Services Branch (MSB)

a. MSB Data

b. Outreach & Training

c. 2021 Active Employee Open Enrollment

d. HIPAA Privacy Notice

e. Carrier Reports

2. Information Systems (IS)

a. EUTF New Benefits Administration System (BAS) Project

b. EUTF New Benefits Administration System (BAS) Project – Data Conversion

c. V3 Benefits Administration System Modified Phase II (Employer File Feed)

d. Medicare Part B reimbursement Changes

e. COBRA Election Notice Changes

f. Enrollment Counts

3. EUTF Benefits Audit Specialist Report

a. Audits Currently in Progress

b. Completed and Recurring Audits

4. EUTF Program Specialist Report

a. Worksite wellness

b. Preventive health

c. Chronic disease management

5. Financial Services Branch (FSB)

a. FSB Performance Data

b. Management Letter Corrective Action Plan Status

c. EUTF Collections

d. Financial Statements as of January 31, 2021

D. Carrier Reports

1. CVS Caremark

2. SilverScript

3. Hawaii Dental Service (HDS)

4. Hawaii Mainland Administrators (HMA)

5. Hawaii Medical Service Association (HMSA)
6. Humana
7. Kaiser Health Foundation
8. Securian
9. Vision Service Plan (VSP)

II. EXECUTIVE SESSION (continued)

The Board meeting recessed and moved into Executive Session at 11:30 a.m

The regular meeting reconvened at 11:39 a.m.

Chairperson Becker reported that during Executive Session the Board approved Executive Session minutes of August 25, September 29, and October 27, 2020 and February 16, 2021.

VIII. NEXT MEETING DATE

Tuesday, April 27, 2021, 9:00 a.m. – Administrative and Benefits Committee Reports.

VIII. ADJOURNMENT

MOTION was made and seconded for the Board to adjourn the meeting at 11:40 a.m. (Wataru/Johnston) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

Respectfully submitted,

/s/

---

Christian Fern, Secretary-Treasurer

APPROVED on April 27, 2021.

Documents Distributed:

1. Ariel Benefits Administration System Update, dated March 23, 2021, prepared by Morneau Shepell, Segal, and Accuity. (18 pages)
2. Draft Board Minutes of February 16, 2021. (7 pages)
3. Memorandum to BOT from Investment Committee Regarding March 16, 2021 Investment Committee Meeting Report, dated March 16, 2021. (1 page)
4. Memorandum to BOT from EUTF Benefits Committee Regarding Benefits Committee Report, dated March 11, 2021. (1 page)
5. Memorandum to BOT from HMSA Regarding Extension of pre-op testing and treatment for COVID-19, dated March 23, 2021 (2 pages)
6. Memorandum to BOT from Kaiser Permanente Regarding COVID-19 testing, dated March 23, 2021 (1 page)
7. Memorandum to BOT from EUTF Eligibility Specialist Regarding The American Recue Plan Act of 2021 – COBRA Premium Subsidies, dated March 17, 2021. (2 pages)
8. Legislative Update, dated March 23, 2021. (6 pages)
9. Memorandum to BOT from Segal Consulting Regarding Legislative Update, dated March 23, 2021. (11 pages)
10. Administrator’s Monthly Report to the Board from February 6, 2021 – March 12, 2021, dated

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

Board of Trustees Meeting

March 23, 2021 Minutes

Page 6

March 12, 2021. (6 pages)

11. Memorandum to BOT from Member Services Branch Manager Regarding February – March 2021 Member Services Operations Report, dated March 12, 2021. (6 pages)
12. Memorandum to BOT from Information Systems Chief Regarding February – March 2021 Information Systems (IS) Operations Report, dated March 12, 2021. (10 pages)
13. Memorandum to Administrator from EUTF Benefits Audit Specialist Regarding February – March 2021 EUTF Benefits Audit Specialist Report, dated March 12, 2021. (2 pages)
14. Memorandum to Administrator from EUTF Program Specialist Regarding February 2021 EUTF Program Specialist Report, dated March 12, 2021. (2 pages)
15. Memorandum to BOT from EUTF Financial Management Officer Regarding February 2021 – March 2021 Financial Services Branch (FSB) Report, dated March 12, 2021. (15 pages)
16. CVS Caremark Monthly Carrier Report for February 2021 dated March 5, 2021. (3 pages)
17. SilverScript Monthly Carrier Report for February 2021 dated March 5, 2021. (3 pages)
18. HDS Monthly Carrier Report for February 2021 dated March 9, 2021. (2 pages)
19. HMA Monthly Carrier Report for February 2021 dated March 8, 2021. (2 pages)
20. HMSA Monthly Carrier Report for February 2021 dated March 10, 2021. (3 pages)
21. Humana Monthly Carrier Report for February 2021 dated March 9, 2021. (3 pages)
22. Kaiser Permanente Monthly Carrier Report for February 2021 dated March 9, 2021. (3 pages)
23. Securian Financial Monthly Carrier Report for February 2021 dated March 10, 2021. (1 page)
24. VSP Monthly Carrier Report for February 2021 dated March 8, 2021. (2 pages)