I. CALL TO ORDER
The meeting of the Board of Trustees was called to order at 9:00 a.m. by Chairperson Roderick Becker in the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, June 22, 2021.

II. MINUTES – MAY 25, 2021
The Board reviewed the draft minutes of May 25, 2021.

MOTION was made and seconded to approve the minutes of May 25, 2021. (Wataru/Ferguson-Miyamoto) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

III. NEW BUSINESS
A. Benefits Administration System Implementation Status Update
   Mr. Gary Behnke-Segal, Mr. Brent Griffiths-LifeWorks (formerly Morneau Shepell), and Ms. Julia Okinaka-Acuitty provided the Board with an update on the status of the implementation of the new Benefits Administration System noting the following:
   • Morneau Shepell has undergone a name change and is now LifeWorks.
   • The overall status is yellow with the schedule being a red.
   • There have been delays in building and configuration, demonstrations for the EUTF, and testing by both LifeWorks and the EUTF. Additionally, there has been a decline in the level of quality in the output. LifeWorks has added additional resources to address the delays and plans to be caught up by July 23rd.
   • Reports to the Board will be every other month instead of quarterly. Additionally, if the schedule does not improve by July 23rd and it looks like the project will be delayed, another report will be made at the July 27, 2021 Board meeting.
   • Segal noted that the number of defects identified during EUTF testing is reasonable.

   The Board asked follow up questions regarding the schedule, employers availability and participation, and quality of LifeWorks staff assigned to the engagement.

   During the presentation, Trustees Celeste Nip and Damien Elefante entered the meeting at 9:04 a.m. and 9:11 a.m., respectively.

B. Kaiser Permanente and Humana COVID-19 Retiree Coverage
   Mr. Troy Tomita, Kaiser Permanente, informed the Board that 100% coverage of COVID-19 treatment will end the earlier of December 31, 2021 and the end of the month of the end of the public health emergency (currently ending on July 20, 2021) for the EUTF and HSTA VB Kaiser Permanente Senior Advantage plans. Mr. Derek Mizuno noted that the same coverage will end on July 31, 2021 for the EUTF and HSTA VB active employee and non-Medicare plans.

   Ms. Julie Bodenski, Humana, presented a memorandum regarding 2022 Benefits noting that the same standard plan benefits will apply and they would like to continue in 2022 enhanced coverage related to the COVID-19 pandemic, except for ending of the COVID-19 Health Essentials Kit.

   MOTION was made and seconded to approve the following benefit changes to the EUTF Humana Medicare Advantage medical plan for calendar year 2022:
   1. Coverage of COVID-19 tests including pre-travel, pre-surgery, treatment costs and telehealth visits at 100%.
   2. Coverage of in-network telehealth visits for primary care, urgent care, and behavioral health and substance abuse at 100%.
   3. Coverage of COVID-19 Care Packages as part of the Meal Program.
Chairperson Becker asked for staff’s recommendation. Mr. Mizuno stated that staff is recommending the coverages. Chairperson Becker asked why the coverage seems to be inconsistent with the Kaiser 100% coverage of COVID-19 treatment costs that ends in 2021 and other HMSA and Kaiser COVID-19 coverages. Ms. Bodenski noted that the additional coverage is being added for their entire book of business. Mr. Mizuno noted that there are 37 members that are likely on the mainland where vaccination and incidence rates could be different from Hawaii. The motion passed unanimously.

C. Prescription Drug Plan Retiree Rates Effective January 1, 2022 – Caremark and SilverScript

Mr. Stephen Murphy, Segal Consulting, presented a memorandum regarding 2022 Retiree Prescription Drug Rates.

MOTION was made and seconded to approve the proposed prescription drug plan retiree premiums effective January 1, 2022. (Wataru/Tui) The motion passed unanimously.


The Board discussed whether registration and/or travel should be covered for the IFEBP conference in Denver. Staff and trustees noted that this is a good conference especially for new trustees. Mr. Mizuno noted that out-of-state travel must be approved by the Director of Finance and Comptroller. Chairperson Becker noted his concerns about the State’s budget and travel during the pandemic. The Board decided to defer this matter for July and August Board meetings as registration fees increase in September.

IV. OLD BUSINESS

A. Proposed EUTF Administrative Rule Changes

Ms. Jessica McDonald presented a memorandum regarding proposed EUTF Administrative Rule Changes noting that the State Department of Human Resource Development (DHRD) was the only employer or union to provide comments on the proposed rule changes. DHRD raised concerns about the impact of the change requiring Social Security Numbers from members and dependents on the DHRD administered premium conversion plan (PCP). Ms. McDonald noted that our processes will not change in relation to PCP.

MOTION was made and seconded to approve the proposed EUTF Administrative Rule Changes for submission to the Governor. (Wataru/Elefante) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

B. 2021 EUTF Related Legislation

Mr. Mizuno noted HB1284 related to the all payor claims database was included on the Governor’s veto list. The amended bill submitted to the Governor only added a steering committee which is unnecessary since one is already in operation.

C. Use of EUTF Reserve Funds

Mr. Mizuno reported that there is no update.
V. REPORTS

A. Segal
   1. Compliance News
   2. ACA Dollar Amounts and Percentages
      Mr. Murphy presented these two handouts.

B. Administrator
   1. Meetings with legislators and unions
   2. Staffing update
   3. Operations
      Mr. Mizuno covered plans to open the office and conduct Board and committee
      meetings once the emergency proclamation ends. Mr. Mizuno also noted that with 16
      EUTF staff to continue teleworking after the emergency, EUTF was able to
      consolidate operations onto the 17th floor. The 16th floor space will be turned over to
      the landlord on June 30, 2021 saving the EUTF $100,000 per year. Trustee Hidano
      thanked Mr. Mizuno and staff for vacating Suite 1650 resulting in significant savings
      for the EUTF.

      Ms. Mae Kishimoto, HSTA-R, asked if the public can attend the meetings in person
      after the emergency proclamation ends. Mr. Mizuno confirmed.

C. EUTF Managers’, Program Specialist and Benefits Audit Specialist Reports
   1. Member Services Branch (MSB)
      a. MSB Data
      b. Outreach & Training
      c. 2021 Active Employee Open Enrollment
      d. Carrier Reports
   2. Information Systems (IS)
      a. EUTF New Benefits Administration System (BAS) Project
      b. EUTF New Benefits Administration System (BAS) Project – Data Conversion
      c. V3 Benefits Administration System Modified Phase II (Employer File Feed)
      d. Active Open Enrollment 2021
      e. COBRA Election Notice Changes
      f. Voice Over Internet Protocol Phones
      g. Enrollment Counts
   3. EUTF Benefits Audit Specialist Report
      a. Audits Currently in Progress
      b. Completed and Recurring Audits
   4. EUTF Program Specialist Report
      a. Worksite wellness
      b. Preventive health
      c. Chronic disease management
   5. Financial Services Branch (FSB)
      a. FSB Performance Data
      b. Management Letter Corrective Action Plan Status
      c. EUTF Collections
      d. 2021 Financial Audit
e. Financial Statements as of April 30, 2021

D. Carrier Reports
   1. CVS Caremark
   2. SilverScript
   3. Hawaii Dental Service (HDS)
   4. Hawaii Mainland Administrators (HMA)
   5. Hawaii Medical Service Association (HMSA)
   6. Humana
   7. Kaiser Health Foundation
   8. Securian
   9. Vision Service Plan (VSP)

VI. EXECUTIVE SESSION
MOTION was made and seconded to move into Executive Session at 10:16 a.m. (Wataru/Johnston) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

The regular meeting reconvened at 11:30 a.m.

Chairperson Becker reported that the following were approved during Executive Session:
- Minutes of May 25, 2021

VII. NEXT MEETING DATE
Tuesday, July 27, 2021, 9:00 a.m. – Benefits Committee Report

Mr. Mizuno noted that the Board officers will be changing effective July 1, 2021. He thanked Chairperson Becker, Vice Chairperson Elefante and Secretary-Treasurer Christian Fern for their service this past year.

VIII. ADJOURNMENT
MOTION was made and seconded for the Board to adjourn the meeting at 11:30 a.m. (Wataru/Johnston) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-3)

Respectfully submitted,

/s/
Christian Fern, Secretary-Treasurer


Documents Distributed:
1. Draft Board Minutes of May 25, 2021. (7 pages)
2. Ariel Benefits Administration System Update, dated June 22, 2021, prepared by LifeWorks, Segal, and Accuity. (12 pages)
3. Memorandum to BOT from Humana Regarding 2022 Benefits (including member materials), dated June 22, 2021. (3 pages)
5. Memorandum to BOT from EUTF Eligibility Specialist Regarding Proposed EUTF Administrative Rule Changes, dated June 16, 2021. (3 pages)
7. Memorandum to BOT from Segal Consulting Regarding Compliance News, dated June 22, 2021. (6 pages)
8. Memorandum to BOT from Segal Consulting Regarding ACA Dollar Amounts and Percentages, dated June 22, 2021. (5 pages)
10. Memorandum to BOT from Member Services Branch Manager Regarding May – June 2021 Member Services Operations Report, dated June 10, 2021. (6 pages)
17. HDS Monthly Carrier Report for May 2021 dated June 8, 2021. (2 pages)