HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
Thursday, April 15, 2021

TRUSTEES PRESENT
Ms. Audrey Hidano, Chairperson (via video conference)  Mr. Ryker Wada (via video conference)
Ms. Celeste Nip (via video conference, joined at 9:08 a.m.)  Mr. James Wataru

TRUSTEES ABSENT
None

ATTORNEY
Mr. Michael Chambrella, Deputy Attorney General (via video conference)

EUTF STAFF
Mr. Derek Mizuno, Administrator  Ms. Bonny Kahalewai (via video conference)
Ms. Donna Tonaki, Assistant Administrator  Mr. Raymond Kan (via video conference)
Ms. Desiree Yamauchi  Ms. Jessica McDonald (via video conference)
Ms. Amy Cheung (via video conference)  Ms. Lara Nitta (via video conference)
Ms. Lauren Endo (via video conference)  Mr. Kuan Yuan (via video conference)
Ms. Linda Green (via video conference)

OTHERS PRESENT (via video conference)
Mr. Thomas England, Kaiser  Mr. Dave Shiroma, Kaiser
Mr. Lloyd Kishi, Kaiser  Mr. Troy Tomita, Kaiser

I. CALL TO ORDER
The meeting of the Administrative Committee was called to order at 9:01 a.m. by
Trustee Audrey Hidano, Chairperson, in the Hawaii Employer-Union Health Benefits Trust
Fund (EUTF) Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on
Thursday, April 15, 2021.

II. MINUTES – December 4, 2020
The Committee reviewed the draft minutes of December 4, 2020. Mr. Derek Mizuno noted
an amendment on page 1, line 42 to change “April/May 221” to “April/May 2021”.

MOTION was made and seconded to approve the minutes of December 4, 2020 as amended.
(Wataru/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-
Beneficiary Trustees-1)

Trustee Nip entered the meeting at 9:08 a.m.

III. NEW BUSINESS
A. Proposed EUTF Administrative Rule Changes
Ms. Jessica McDonald summarized the proposed EUTF Administrative Rule changes
noting two recommendations to change EUTF practices – 1) to require a Social Security
Administrative Committee Meeting
April 15, 2021 Minutes
Page 2

Number or other approved individual identification number for employee-beneficiaries and dependents and 2) to allow employees who lose HSTA VB eligibility due to a bargaining unit change their choice of an EUTF medical and prescription drug plan. The Committee and staff noted that the second change is in response to a recent Board appeal.

MOTION was made and seconded to recommend to the Board approval of the proposed EUTF Administrative Rule changes. (Wataru/Wada) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

B. Progress on Strategic Plan – January 1, 2018 – December 31, 2020
Mr. Derek Mizuno summarized the progress on the strategic plan goals and objectives primarily related to the OPEB Trust assets and the retiree medical and prescription drug plans for the period of January 1, 2018 – December 31, 2020.

C. Draft Strategic Plan July 1, 2021 – June 30, 2025
Mr. Mizuno presented the draft Strategic Plan for July 1, 2021 – June 30, 2025 noting recommendation to continue the same values, vision, mission and goals, and similar objectives. Mr. Mizuno requested feedback on whether the Committee is comfortable with the direction of the plan. EUTF staff will work on refining the tactics. The plan will also be discussed at the April 20, 2021 and July 2021 Benefits Committee meetings with adoption at the November 2021 Board meeting once the tactics and measures are updated.

IV. EXECUTIVE SESSION
MOTION was made and seconded to move into Executive Session at 9:26 a.m. (Wataru/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

The regular meeting reconvened from Executive Session at 9:35 a.m.

V. NEXT MEETING - August 2021 – 2022 Legislative proposals, supplemental budget request and 2021-2025 strategic plan tactics.

VI. ADJOURNMENT
MOTION was made and seconded to adjourn the meeting at 9:36 a.m. (Wataru/Nip) The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

Respectfully submitted,

/s/
Audrey Hidano, Chairperson

APPROVED on April 12, 2022.
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Administrative Committee Meeting
April 15, 2021 Minutes
Page 3

DOCUMENTS DISTRIBUTED:
1. Draft Administrative Committee Minutes of December 4, 2020. (2 pages)
2. Memorandum to EUTF Administrative Committee from EUTF Eligibility Specialist, regarding Proposed EUTF Administrative Rule Changes, dated April 12, 2021. (20 pages)
3. Memorandum to EUTF Administrative Committee from EUTF Administrator, regarding Progress on Strategic Plan – January 1, 2018 – December 31, 2020, dated April 12, 2021. (15 pages)
4. Memorandum to EUTF Administrative and Benefits Committees from EUTF Administrator, regarding Draft Strategic Plan July 1, 2021 – June 30, 2025. (13 pages)