



HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

201 Merchant Street, Suite 1700
Honolulu, HI 96813
Oahu 1(808) 586-7390
Toll Free 1(800) 295-0089
<https://eutf.hawaii.gov>

Notification Date: May 22, 2022

Reply Deadline: June 30, 2022

MICKEY MOUSE
1234 MAIN STREET
HILO, HI 96720

HB Number: 00000000

Subject: It's Time to Enroll in Health Benefits-Your Action is Required!

Dear MICKEY MOUSE:

Want to sign up for employer sponsored health benefits? Now is the time! You can enroll in the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) from now until June 30, 2022.

As a newly eligible employee, you have the opportunity to enroll in employer sponsored health benefits. Learn more about all the health benefit options available by visiting <https://eutfbenefits.hawaii.gov>. You can decide which plans are right for you and your family.

How do I enroll?

Simply follow the steps below:

1. Log in to the Hawaii Employer-Union Health Benefits Trust Fund website for members at <https://eutfbenefits.hawaii.gov> and enroll by June 30, 2022. Your user ID for this website is your Health Benefits (HB) Number listed above. Your password is your date of birth in MMDDYYYY format + last 3 digits of SSN. **Please note:** the first time you enter this website you will need to register using this number. You will also need to set up your password and challenge questions.
2. Once you have successfully registered, on the home page, located in the blue banner you will see the "New Hire/Newly Eligible" enrollment event. Click "Start" and complete all the steps of the enrollment process.
3. After completing all of the enrollment steps, go to the "Complete your Enrollment" page, scroll to the bottom and click on the box marked, "I agree to Terms and Conditions" then click on 'Complete Enrollment'.

If applicable, you must submit all required supporting documents at the end of the enrollment process by June 30, 2022. If you don't enroll by June 30, 2022, you cannot enroll in health benefit coverage until the next annual open enrollment period held in April, unless you experience a mid-year qualifying life event.

Need Help?

If you have any questions, please contact the EUTF at 1(808) 586-7390 or toll-free at 1(800) 295-0089, Monday through Friday, 7:45am - 4:30pm HST (except State holidays).

EUTF's Mission: We care for the health and well being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide informed service that is excellent, courteous, and compassionate.

City Financial Tower, 201 Merchant Street, Suite 1700, Honolulu, HI 96813