



Hawai'i Employer Union Health Benefits Trust Fund

Address Changes - Employees

All Employees except for County of Hawai'i.

This does not apply to retirees.

State Executive Branch, Legislative Branch, Office of Hawaiian Affairs (OHA), and Hawai'i Health Systems Corporations (HHSC) employees must update their address through **Hawai'i information Portal (HIP)**.

University of Hawai'i (UH) and Judiciary employees must update your address through your personnel office. The EUTF does not receive address updates for UH or Judiciary employees through HIP.

Department of Education (DOE) employees must update your address through DOE in **eHR**. The EUTF does not receive address updates for DOE employees through HIP.

City and County of Honolulu, County of Maui, County of Kaua'i, and Charter Schools Employees must update your address through your personnel office. Please contact your personnel office directly to update your address.

No action will be taken on address changes submitted directly to the EUTF.