

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
Minutes of the Administrative Committee Meeting  
Wednesday, November 30, 2022

TRUSTEES PRESENT

Ms. Audrey Hidano, Chairperson  
Mr. James Wataru, Vice Chairperson  
Mr. Wesley Machida (via video conference)

Ms. Celeste Nip (via video conference)  
Mr. Osa Tui (via video conference)  
Mr. Robert Yu (via video conference)

TRUSTEES ABSENT

None

ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General (via video conference)

EUTF STAFF

Mr. Derek Mizuno, Administrator  
Ms. Donna Tonaki, Assistant Administrator

Ms. Desiree Yamauchi (via video conference)

OTHERS PRESENT (via video conference)

Mr. Troy Tomita, Kaiser

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 9:01 a.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Wednesday, November 30, 2022.

II. REVIEW OF MINUTES – November 18, 2022

The Committee reviewed the draft minutes of November 18, 2022.

MOTION was made and seconded to approve the minutes of November 18, 2022 as circulated. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-3/Employee-Beneficiary Trustees-3)

III. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 9:02 a.m. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-3/Employee-Beneficiary Trustees-3)

The regular meeting reconvened from Executive Session at 11:05 a.m.

During Executive Session the Board approved the November 18, 2022 Executive Session Minutes.

IV. Old Business

A. Delegation of Authority

The EUTF staff and Committee provided recommended changes to the 2013 Delegation

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of Authority document.

MOTION was made and seconded to recommend to the Board approval of the revised Delegation of Authority document. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-3/Employee-Beneficiary Trustees-3)

V. NEXT MEETING

April 2023 – strategic plan update and EUTF Administrative Rule changes

VI. ADJOURNMENT

MOTION was made and seconded to adjourn the meeting at 11:09 a.m. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-3/ Employee-Beneficiary Trustees-3)

Respectfully submitted,

/s/

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Audrey Hidano, Chairperson

APPROVED on May 2, 2023.

DOCUMENTS DISTRIBUTED:

1. Draft Administrative Committee Minutes of November 18, 2022. (2 pages)
2. Statement of Delegation of Authority, Adopted July 9, 2002, Amended April 2, 2013, redlined draft version. (1 page)