

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Board of Trustees
Tuesday, February 13, 2024

TRUSTEES PRESENT

Ms. Jacqueline Ferguson-Miyamoto, Chairperson
Mr. James Wataru, Vice Chairperson
Mr. Wesley Machida, Secretary-Treasurer
Mr. Christian Fern
Ms. Audrey Hidano

Ms. Sabrina Nasir (entered at 11:04 a.m.)
Mr. Osa Tui
Ms. Maureen Wakuzawa
Mr. Ryan Yamane
Mr. Robert Yu

TRUSTEES ABSENT

None

ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator
Ms. Donna Tonaki, Assistant Administrator
Ms. Desiree Yamauchi
Ms. Amy Cheung (via video conference)
Mr. Marvin Judd (via video conference)
Ms. Emily Kaimuloa (via video conference)

Ms. Katie Matsushima (via video conference)
Ms. Jessica McDonald (via video conference)
Mr. Todd Nishida (via video conference)
Ms. Lara Nitta (via video conference)
Ms. Melissa Tom (via video conference)

CONSULTANTS

Ms. Shelley Chun, Segal Consulting (via video conference) Mr. Stephen Murphy, Segal Consulting

OTHERS PRESENT (via video or audio conference)

Ms. Stacia Baek, HDS
Ms. Sandra Benevides, CVS
Ms. Carol Bernal, Verdegard
Mr. Ty Bowers, CVS
Mr. Su Chai, Kaiser
Mr. Francis Cuenca, CVS
Ms. Erin Dey, Humana
Mr. Joe Ebisa, WithIntelligence
Mr. Thomas England, Kaiser
Ms. Samantha Furutani, CVS
Ms. Reyna Galinato, HMSA
Dr. Rupal Gohil, HMSA
Mr. Galen Haneda, HMSA
Ms. Monica Kim, VSP
Ms. Mae Kishimoto, HSTA-Retired

Ms. Joey Lee, HDS
Mr. Chris Letoto, HMSA
Ms. Charina Masatsugu, Kaiser
Ms. Denise Mercil, Securian
Dr. Christopher Miura, Kaiser
Mr. Kurt Neuenfeld, CVS
Mr. Dave Shiroma, Kaiser
Ms. Jenny Smith, Humana
Dr. Rodd Takiguchi, Kaiser
Mr. Troy Tomita, Kaiser
Ms. Anne VanHaaren, CVS
Mr. Dany Vignola, TELUS Health
Mr. Scott Yamaguchi, Kaiser
Mr. Isaac Yuen, HMSA

I. CALL TO ORDER

The meeting of the Board of Trustees of the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) was called to order at 9:00 a.m. by Chairperson Jacqueline Ferguson-Miyamoto, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, February 13, 2024.

II. REVIEW OF MINUTES – JANUARY 8, 2024

The Board reviewed the draft minutes of January 8, 2024.

MOTION was made and seconded to approve the minutes of January 8, 2024, as circulated. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

III. OLD BUSINESS

A. Benefits Administration System Implementation and Enrollment Processing Status Update
Ms. Donna Tonaki and Mr. Dany Vignola, TELUS Health, provided an update on the implementation of the new Benefits Administration System (BAS) and enrollment processing noting the following:

- Software updates related to recurring payroll issues that required manual intervention were completed.
- Payroll and other accounting reports are being worked on. The expected completion date has been pushed back to June 30, 2024 from April 30, 2024 since the last 5 out of 12 updates are expected to be completed by the end of May.
- Death imports and SSI Medicare Part D enrollment continue to be worked on with SilverScript, the Department of Health, and TELUS Health. The expected completion date is June 30, 2024.

B. Maui Update

Mr. Derek Mizuno noted that since the situation in Maui has not improved significantly, EUTF staff recommended continuing postponement of canceling members for non-payment and waiving submission deadlines for qualifying events for members with Maui addresses for March 2024.

MOTION was made and seconded to waive EUTF Administrative Rules section 4.11(b) *Cancellation Due to Failure to Pay Contribution Shortage* and section 4.05(b) *Failure to File Properly Completed Enrollment Application Within the Prescribed Time* for the month of March 2024 for members with Maui addresses. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

Mr. Mizuno also noted that EUTF staff will provide options for stopping the waiver of cancellation for non-payment at the next Board meeting. The trustees mentioned concerns about those impacted by the wildfires who continued to make payments and about ensuring that we have current addresses on file.

IV. NEW BUSINESS

A. 2024 EUTF Related Legislation

Mr. Derek Mizuno provided an update on the status of the EUTF bill related to the base monthly contribution and other bills related to board composition, board meeting material, the conduct of board meetings; telework; employee salaries; ERS vesting periods; and health insurance coverage mandates.

MOTION was made and seconded to oppose HB2211/SB2599 Relating to Public Employee Compensation. (Fern/Wataru) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

Trustee James Wataru was excused from the meeting at 9:32 a.m.

MOTION was made and seconded to support HB1599 Relating to the Sunshine Law, HB1858/SB2198 Relating to Public Agency Meetings, and SB3203 Relating to Public Agency Meetings and Records. (Tui/Yu) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

Trustee Wataru entered the meeting at 9:34 a.m.

MOTION was made and seconded to oppose SB2530/HB2519 Relating to the Hawaii Employer-Union Health Benefits Trust Fund Board of Trustees and SB2506 Relating to the Board of Trustees of the Employer Union Health Benefits Trust Fund. (Tui/Fern) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-5)

V. Benefits Committee Report

- A. Kaiser Permanente Burden of Disease and HEDIS Report – January 1, 2022 – December 31, 2022
 - B. HMSA 2023 EUTF Annual Disease Burden and HEDIS Summary – Calendar Year 2022
 - C. 2024 Health and Wellness Communication Plan
 - D. Upcoming Plan Changes
- Mr. Mizuno summarized the Benefits Committee Report.

VI. REPORTS

A. Segal

- 1. Quarterly Plan Performance Report through December 31, 2023
- 2. Quarterly Performance Guarantee Report through December 31, 2023
- 3. 2024 Health Plan Cost Trend Survey Summary
- 4. 2024 First Quarter Trends

Mr. Stephen Murphy, Segal, summarized the Segal reports.

B. Administrator

- 1. Meetings with Legislators and Unions
- 2. Staffing Update
- 3. Training

Mr. Mizuno noted that a new hire started today, we identified three candidates for Member Services positions and two interns will be assisting Financial Services.

C. EUTF Managers' and Program Specialists' Reports

- 1. Member Services Branch (MSB)
 - a. MSB Data
 - b. Outreach & Training
 - c. 2024 Active Employee Open Enrollment
- 2. Information Systems (IS)
 - a. EUTF New Benefits Administration System (BAS) Project
 - b. EUTF New Benefits Administration System (BAS) Project – Data Conversion
 - c. Security Assessment
 - d. Enrollment Counts
- 3. Eligibility and Enrollment Report
 - a. Audits Currently in Progress

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- b. Point in Time Reconciliation Audits
 - c. Recurring Audits
 4. Health and Wellness Report
 - a. Worksite Wellness
 - b. Preventive Health
 - c. Chronic Disease Management
 5. Financial Services Branch (FSB)
 - a. FSB Performance Data
 - b. Refunds and Medicare Part B Overpayments Status
 - c. EUTF Collections
 - d. Financial Statements as of September 30 and October 31, 2023
 - D. Carrier Reports
 1. CVS Caremark
 2. SilverScript
 3. Hawaii Dental Service (HDS)
 4. Hawaii Medical Service Association (HMSA)
 5. Humana
 6. Kaiser Health Foundation
 7. Securian
 8. Verdegard Administrators (formerly known as HMSA)
 9. Vision Service Plan (VSP)

VII. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 10:19 a.m. (Wataru/Machida) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

Trustee Sabrina Nasir entered the meeting at 11:04 a.m. during Executive Session.

The regular meeting reconvened at 11:16 a.m.

Chairperson Ferguson-Miyamoto reported that during Executive Session, the Board:

- Approved awards under RFP 24-001 for Medical Benefits and Pharmacy Benefit Management Services.
- Reviewed and discussed the January 8, 2024 Executive Session Minutes.

MOTION was made and seconded to approve the Executive Session minutes of January 8, 2024, as circulated. (Tui/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

VIII. NEXT MEETING

Tuesday, March 12, 2024, 9:00 a.m. – EUTF related legislation and Investment Committee Report

IX. ADJOURNMENT

MOTION was made and seconded for the Board to adjourn the meeting at 11:17 a.m. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-5)

Respectfully submitted,

/s/

Wesley Machida, Secretary-Treasurer

APPROVED on March 12, 2024.

Documents Distributed:

1. Draft Board Minutes of January 8, 2024. (6 pages)
2. Hawaii EUTF – Ariel BAS Update, prepared by TELUS Health, dated February 13, 2024. (5 pages)
3. Memorandum to BOT from Assistant Administrator, regarding Maui Update – Possible Waiver of EUTF Administrative Rule Related to Non-Payment of Premiums and Failure to File Supporting Documents Timely, dated February 7, 2024. (2 pages)
4. EUTF Legislative Update, dated February 9, 2024. (8 pages)
5. Memorandum to EUTF BOT from EUTF Benefits Committee, regarding Benefits Committee Report, dated February 6, 2024. (1 page)
6. EUTF, Year to Date Contract Plan Experience Report, Contract Year to Date through December 2023, prepared by Segal Consulting, dated February 13, 2024. (41 pages)
7. Memorandum to BOT from Segal Consulting, regarding Segal’s 2024 Health Plan Cost Trend Survey, dated February 13, 2024. (42 pages)
8. Memorandum to BOT from Segal Consulting, regarding Segal’s 2024 First Quarter Trends Report, dated February 13, 2024. (3 pages)
9. Administrator’s Monthly Report to the Board for December 30, 2023-February 2, 2024, dated February 2, 2024. (1 page)
10. Memorandum to BOT from Member Services Branch Manager, regarding December 2023 – February 2024 Member Services Operations Report, dated February 2, 2024. (9 pages)
11. Memorandum to BOT from Information Systems Chief, regarding December 2023 – February 2024 Information Systems (IS) Operations Report, dated February 2, 2024. (17 pages)
12. Memorandum to Administrator from Eligibility Specialist regarding December 2023 – February 2024 Eligibility and Enrollment Report, dated February 2, 2024. (2 pages)
13. Memorandum to BOT from Health and Wellness Specialist regarding December– February Health and Wellness Specialist Report, dated February 2, 2024. (7 pages)
14. Memorandum to BOT from EUTF Financial Management Officer regarding December 2023 – February 2024 Financial Services Branch (FSB) Report, dated February 2, 2024. (28 pages)
15. CVS Caremark Monthly Carrier Report for January 2024 dated February 2, 2024. (2 pages)
16. SilverScript Monthly Carrier Report for January 2024 dated February 1, 2024. (2 pages)
17. HDS Monthly Carrier Report for December 2023 dated January 9, 2024. (2 pages)
18. HDS Monthly Carrier Report for January 2024 dated February 8, 2024. (2 pages)
19. HMSA Monthly Carrier Report for January 2024 dated February 5, 2024. (3 pages)
20. Humana Monthly Carrier Report for December 2023 dated January 9, 2024. (3 pages)
21. Humana Monthly Carrier Report for January 2024 dated February 8, 2024. (3 pages)
22. Kaiser Permanente Monthly Carrier Report for December 2023 dated January 9, 2024. (2 pages)
23. Kaiser Permanente Monthly Carrier Report for January 2024 dated February 9, 2024. (2 pages)
24. Securian Financial Monthly Carrier Report for January 2024 dated February 7, 2024. (1 page)
25. Verdegard Monthly Carrier Report for January 2024 dated February 2, 2024. (3 pages)

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26. VSP Monthly Carrier Report for December 2023 dated January 8, 2024. (6 pages)

27. VSP Monthly Carrier Report for January 2024 dated February 5, 2024. (6 pages)