

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Board of Trustees
Tuesday, April 16, 2024

TRUSTEES PRESENT

Ms. Jacqueline Ferguson-Miyamoto, Chairperson	Ms. Sabrina Nasir
Mr. James Wataru, Vice Chairperson	Ms. Maureen Wakuzawa
Mr. Wesley Machida, Secretary-Treasurer (via video conference)	Mr. Ryan Yamane (entered at 9:19 a.m.)
Mr. Christian Fern	Mr. Robert Yu
Ms. Audrey Hidano	

TRUSTEES ABSENT

Mr. Osa Tui

ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator	Ms. Katie Matsushima (via video conference)
Ms. Donna Tonaki, Assistant Administrator	Ms. Jessica McDonald (via video conference)
Ms. Desiree Yamauchi	Mr. Todd Nishida (via video conference)
Ms. Amy Cheung (via video conference)	Ms. Lara Nitta (via video conference)
Mr. Marvin Judd (via video conference)	Ms. Melissa Tom (via video conference)
Ms. Emily Kaimuloa (via video conference)	

CONSULTANTS (via video conference)

Ms. Shelley Chun, Segal Consulting	Mr. Stephen Murphy, Segal Consulting
------------------------------------	--------------------------------------

OTHERS PRESENT (via video or audio conference)

Mr. Blaise Aquino, HMSA	Ms. Vanelle Hirayasu, Verdegard
Ms. Stacia Baek, HDS	Ms. Mikala Kanae, HMSA
Ms. Amy Bell, TELUS Health	Ms. Monica Kim, VSP
Ms. Sandra Benevides, CVS	Ms. Mae Kishimoto, HSTA-Retired
Ms. Tammi Bongoll, Kaiser	Ms. Joey Lee, HDS
Mr. Ty Bowers, CVS	Mr. Chris Letoto, HMSA
Mr. Su Chai, Kaiser	Ms. Charina Masatsugu, Kaiser
Mr. Francis Cuenca, CVS	Ms. Denise Mercil, Securian
Mr. Justin Emerson, CVS	Dr. Christopher Miura, Kaiser
Mr. Joe Ebisa, WithIntelligence	Ms. Jenny Smith, Humana
Mr. Thomas England, Kaiser	Mr. Troy Tomita, Kaiser
Ms. Samantha Furutani, CVS	Ms. Anne VanHaaren, CVS
Dr. Rupal Gohil, HMSA	Ms. Dina Wong
Mr. Galen Haneda, HMSA	Mr. Scott Yamaguchi, Kaiser
Mr. Roy Goo, HMSA	

I. CALL TO ORDER

The meeting of the Board of Trustees of the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) was called to order at 9:00 a.m. by Chairperson Jacqueline Ferguson-Miyamoto, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, April 16, 2024.

II. REVIEW OF MINUTES – MARCH 12, 2024

The Board reviewed the draft minutes of March 12, 2024.

MOTION was made and seconded to approve the minutes of March 12, 2024, as circulated. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-4/ Employee-Beneficiary Trustees-4)

III. OLD BUSINESS

A. Benefits Administration System Implementation Status Update

Ms. Donna Tonaki informed the Board that TELUS Health had informed EUTF staff about changes to the account team, Mr. Dany Vignola was being replaced by Ms. Amy Bell as the Client Relationship Manager. Ms. Bell has been on the EUTF account for the past two years and now will be spending more time on EUTF. Prior to this change, TELUS Health had assigned one more manager to the EUTF than other clients. Additionally, TELUS Health has been allocating more resources to clear the defects. Ms. Bell provided an update on the implementation of the new Benefits Administration System (BAS) noting the following:

- Payroll and other accounting reports are being worked on. The seven remaining (out of 12) updates to the software are expected to be completed by June 30, 2024.
- Death imports and SSI Medicare Part D enrollment continue to be worked on with SilverScript, the Department of Health, and TELUS Health. The expected completion date is June 30, 2024.
- In situations where the retiree is enrolled in Medicare while their dependent is non-Medicare or vice versa, CVS/SSI currently has the Medicare members enrolled in both the Medicare and non-Medicare prescription drug plans. EUTF, TELUS Health and CVS/SSI are working on an update to the Electronic Data Interchange (EDI) file to address this issue. The expected completion date is June 30, 2024.
- Two new items were added relating to milestone (e.g., when a surviving spouse's dependent child turns 19-23, the BAS is supposed to mail a letter requesting a student certification for retiree coverage) and expiry (e.g., if the student certification is not submitted, the BAS is supposed terminate the dependents applicable coverages) jobs. The milestone jobs related to certification of students of surviving spouses and retiree Medicare enrollment of surviving spouses and domestic partners is currently not automated and EUTF staff are manually identifying this small group and mailing letters monthly. Also, the student and retiree Medicare certification expiry jobs are also not automated and EUTF staff are manually terminating the applicable coverages. The student expiry job is in UAT and TELUS Health is currently testing before handing off to EUTF and the other jobs are targeted after Sprint 4.

B. Maui Update

Mr. Derek Mizuno informed the Board that on March 15, 2024 EUTF staff mailed letters to 59 members with Maui addresses who have unpaid premiums, inquiring if they were negatively impacted by the Maui wildfires and were not able to make healthcare premium payments. Only two members submitted an affidavit that they met the criteria by the April 15, 2024 due date. Unpaid premiums through their return to work from leave without pay for these two members will be forgiven in accordance with the Board's instructions from the March 12, 2024 Board meeting.

C. 2024 EUTF Related Legislation

Mr. Mizuno provided an update on the status of the EUTF bill related to the base monthly

contribution and other bills related to board meeting materials, the conduct of board meetings; ERS vesting periods; and health insurance coverage mandates.

IV. EXECUTIVE SESSION

Chairperson Ferguson-Miyamoto noted that the appellant is not appearing and asked for a motion to defer discussion of the appeal to after VII. Reports.

MOTION was made and seconded to defer the appeal for retroactive Medicare Part B reimbursements to the Executive Session at the end of the agenda. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

V. NEW BUSINESS

A. New Chairperson (Employer Trustee), Vice Chairperson (Employer Trustee) and Secretary-Treasurer (Employee Trustee) Effective July 1, 2024

Mr. Mizuno informed the Board that they can select a Chair and Vice Chair from the employer trustees and a Secretary-Treasurer from the employee trustees today, or at the May or June Board meetings.

MOTION was made and seconded to appoint Trustee James Wataru as Secretary-Treasurer of the Board effective July 1, 2024. (Fern/Yu) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

Trustee Ryan Yamane entered the meeting at 9:19 a.m.

Selection of the Chair and Vice Chair was deferred to the next meeting.

B. Committee Assignments

Mr. Mizuno informed the Board that the current committee assignments were included in the packets as informational only.

VI. BENEFITS COMMITTEE REPORT

Mr. Mizuno summarized the Benefits Committee report related to the following matters.

A. CVS/SSI Semi-Annual Utilization Reports for the period ending December 31, 2023

B. Segal Closed Non-Specialty Formulary Analysis (informational only)

C. CVS/SSI Prescription Drug Plan Changes

1. Auvi-Q Formulary Update

MOTION was made and seconded to approve the Benefits Committee's recommendation to cover Auvi-Q under the EUTF active and non-Medicare retiree prescription drug plans administered by CVS effective July 1, 2024. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

2. Antidiabetic GLP-1 Smart Logic Update (informational only)

3. Inflation Reduction Act Update

MOTION was made and seconded to approve the Benefits Committee's

recommendation to:

- Add a \$2,000 calendar year annual maximum out-of-pocket (MOOP) to the EUTF and HSTA VB EGWP plans administered by SilverScript and
- Remove the \$2,000 specialty calendar year MOOP from the EUTF EGWP plan administered by SilverScript

effective January 1, 2025, as required by federal law. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

MOTION was made and seconded to approve the Benefits Committee's recommendation to:

- Apply the \$2,000 calendar year MOOP to the EUTF EGWP wrap plan administered by CVS and increase copayments from \$30 to \$40 on 30-day supplies and \$60 to \$80 on over 30-day supplies for non-preferred brands on the EUTF EGWP and wrap plans administered by SilverScript and CVS, respectively, and
- Add a \$2,000 calendar year MOOP, remove the \$2,000 specialty calendar year MOOP and increase copayments from \$30 to \$40 on 30-day supplies, \$60 to \$80 on 60-day supplies and 90-day supplies at Retail 90 pharmacies and mail order, and \$90 to \$120 on 90-day supplies at non-Retail 90 pharmacies for non-preferred brands on the EUTF non-Medicare plan administered by CVS

effective January 1, 2025. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

MOTION was made and seconded to approve the Benefits Committee's recommendation to:

- Apply the \$2,000 calendar year MOOP to the HSTA VB EGWP wrap plan administered by CVS, and
- Add a \$2,000 calendar year MOOP to the HSTA VB non-Medicare plan administered by CVS

effective January 1, 2025. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

VII. REPORTS

A. Segal Consultant's Report

1. Legislative Update on Federal/State Healthcare Related Legislation
Deferred to next meeting.

B. Administrator

1. Meetings with Legislators and Unions
2. Staffing Update
3. Training

C. EUTF Managers' and Program Specialists' Reports

1. Member Services Branch (MSB)

- a. MSB Data
- b. Outreach & Training
- c. 2024 Active Employee Open Enrollment

Mr. Mizuno noted that in the first five days of open enrollment (April 1-5) 618 members had completed open enrollment changes in the online portal. The amount

grew to 1,151 through April 14. So far, there has not been any significant issues related open enrollment.

Additionally, the County of Kauai is planning to cover the HMSA 75/25 PPO medical/CVS prescription drug, Kaiser Standard medical/prescription drug, dental and vision plans at 100% effective September 1, 2024 and will conduct a special open enrollment during July. Council and union approval must still be obtained.

2. Information Systems (IS)
 - a. EUTF New Benefits Administration System (BAS) Project
 - b. Security Assessment
 - c. Enrollment Counts
3. Eligibility and Enrollment Report
 - a. Audits Currently in Progress
 - b. Point in Time Reconciliation Audits
 - c. Recurring Audits
4. Health and Wellness Report
 - a. Worksite Wellness
 - b. Preventive Health
 - c. Chronic Disease Management
5. Financial Services Branch (FSB)
 - a. FSB Performance Data
 - b. Refunds and Medicare Part B Overpayments Status
 - c. EUTF Collections
 - d. Financial Statements as of January 31, 2024
- D. Carrier Reports
 1. CVS Caremark
 2. SilverScript
 3. Hawaii Dental Service (HDS)
 4. Hawaii Medical Service Association (HMSA)
 5. Humana
 6. Kaiser Health Foundation
Trustee Audrey Hidano asked Kaiser for the completion due date of the Kailua clinic security gate to reopen the clinic. Mr. Troy Tomita, Kaiser, will provide the date.
 7. Securian
 8. Verdegard Administrators (formerly known as HMA)
 9. Vision Service Plan (VSP)

Ms. Dina Wong requested to discuss a personal matter. Chairperson Ferguson-Miyamoto asked for a motion to move into Executive Session since the member's comments may contain private HIPAA protected information.

MOTION was made and seconded to move into Executive Session at 9:38 a.m. (Yu/Wataru) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

The regular meeting reconvened at 9:57 a.m.

Chairperson Ferguson-Miyamoto reported that during Executive Session, the Board heard the member's testimony.

IV. EXECUTIVE SESSION

Executive Session reconvened at 9:58 a.m.

The regular meeting reconvened at 10:21 a.m.

Chairperson Ferguson-Miyamoto reported that during Executive Session, the Board:

- Denied an appeal for retroactive Medicare Part B reimbursement.
- Reviewed and discussed the March 12, 2024 Executive Session Minutes.

MOTION was made and seconded to approve the Executive Session minutes March 12, 2024, as circulated. (Wataru/Fern) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

VIII. NEXT MEETING

Tuesday, May 28, 2024, 9:00 a.m. – EUTF related legislation and Administrative, Benefits and Investment Committee Reports. Possible change of Board meeting on Tuesday, July 23, 2024 to Tuesday, July 30, 2024.

Mr. Mizuno requested that the July Board Meeting be moved to July 30, 2024. There were no objections.

IX. ADJOURNMENT

MOTION was made and seconded for the Board to adjourn the meeting at 10:23 a.m. (Wataru/Yu) The motion passed unanimously. (Employer Trustees-5/Employee-Beneficiary Trustees-4)

Respectfully submitted,

/s/

Wesley Machida, Secretary-Treasurer

APPROVED on May 28, 2024.

Documents Distributed:

1. Draft Board Minutes of March 12, 2024. (7 pages)
2. Hawaii EUTF – Ariel BAS Update, prepared by TELUS Health, dated April 16, 2024. (5 pages)
3. Memorandum to BOT from Administrator, regarding Maui Update, dated April 10, 2024. (2 pages)
4. EUTF Legislative Update, dated April 11, 2024. (2 pages)
5. EUTF, Committees, revised September 26, 2023. (1 page)
6. Memorandum to EUTF BOT from EUTF Benefits Committee, regarding Benefits Committee Report - CONFIDENTIAL, dated April 10, 2024, Redacted version. (2 pages)
7. Memorandum to BOT from Segal Consulting, regarding Meeting of the Board of Trustees –

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

Board of Trustees Meeting

April 16, 2024 Minutes

Page 7

Segal Reports, dated April 16, 2024. (5 pages)

8. Administrator's Monthly Report to the Board for March 2, 2024-April 5, 2024, dated April 5, 2024. (4 pages)
9. Memorandum to BOT from Member Services Branch Manager, regarding March – April 2024 Member Services Operations Report, dated April 5, 2024. (5 pages)
10. Memorandum to BOT from Information Systems Chief, regarding March 2024 – April 2024 Information Systems (IS) Operations Report, dated April 5, 2024. (9 pages)
11. Memorandum to Administrator from Eligibility Specialist regarding March – April 2024 Eligibility and Enrollment Report, dated April 5, 2024. (2 pages)
12. Memorandum to EUTF BOT from Health and Wellness Specialist regarding March–April Health and Wellness Specialist Report, dated April 5, 2024. (5 pages)
13. Memorandum to BOT from EUTF Financial Management Officer regarding March 2024 – April 2024 Financial Services Branch (FSB) Report, dated April 5, 2024. (15 pages)
14. CVS Caremark Monthly Carrier Report for March 2024 dated April 3, 2024. (2 pages)
15. SilverScript Monthly Carrier Report for March 2024 dated April 1, 2024. (2 pages)
16. HDS Monthly Carrier Report for March 2024 dated April 9, 2024. (2 pages)
17. HMSA Monthly Carrier Report for March 2024 dated April 8, 2024. (3 pages)
18. Humana Monthly Carrier Report for March 2024 dated April 8, 2024. (3 pages)
19. Kaiser Permanente Monthly Carrier Report for March 2024 dated April 9, 2024. (2 pages)
20. Securian Financial Monthly Carrier Report for March 2024 dated April 9, 2024. (1 page)
21. Verdegard Monthly Carrier Report for March 2024 dated April 5, 2024. (2 pages)
22. VSP Monthly Carrier Report for March 2024 dated April 9, 2024. (6 pages)