

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Board of Trustees
Tuesday, June 25, 2024

TRUSTEES PRESENT

Ms. Jacqueline Ferguson-Miyamoto, Chairperson	Ms. Audrey Hidano
Mr. James Wataru, Vice Chairperson	Ms. Sabrina Nasir
Mr. Wesley Machida, Secretary-Treasurer (via video conference)	Ms. Maureen Wakuzawa
Mr. Christian Fern	Mr. Ryan Yamane

TRUSTEES ABSENT

Mr. Osa Tui	Mr. Robert Yu
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ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator	Ms. Katie Matsushima
Ms. Donna Tonaki, Assistant Administrator	Ms. Jessica McDonald
Ms. Desiree Yamauchi	Mr. Todd Nishida (via video conference)
Ms. Amy Cheung (via video conference)	Ms. Lara Nitta (via video conference)
Mr. Marvin Judd (via video conference)	Ms. Melissa Tom (via video conference)
Ms. Emily Kaimuloa (via video conference)	

CONSULTANTS (via video conference)

Ms. Shelley Chun, Segal Consulting	Mr. Stephen Murphy, Segal Consulting
Ms. Mary Fedor, Segal Consulting	

OTHERS PRESENT (via video or audio conference, unless otherwise noted)

Mr. Blaise Aquino, HMSA	Ms. Meagan Kini-Ho, HMSA
Ms. Amy Bell, TELUS Health	Ms. Mae Kishimoto, HSTA-Retired
Ms. Tammi Bongoll, Kaiser	Ms. Joey Lee, HDS
Mr. Ty Bowers, CVS	Mr. Chris Letoto, HMSA
Mr. Su Chai, Kaiser	Ms. Denise Mercil, Securian
Mr. Francis Cuenca, CVS	Mr. Kurt Neuenfeld, CVS
Mr. Joe Ebisa, WithIntelligence	Mr. Dave Shiroma, Kaiser
Ms. Samantha Furutani, CVS	Ms. Jenny Smith, Humana
Dr. Rupal Gohil, HMSA	Dr. Rodd Takiguchi, Kaiser
Mr. Galen Haneda, HMSA	Mr. Troy Tomita, Kaiser
Ms. Vanelle Hirayasu, VSP	Ms. Anne VanHaaren, CVS
Ms. Monica Kim, VSP	

I. CALL TO ORDER

The meeting of the Board of Trustees of the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) was called to order at 9:00 a.m. by Chairperson Jacqueline Ferguson-Miyamoto, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Tuesday, June 25, 2024.

II. REVIEW OF MINUTES – MAY 28, 2024

The Board reviewed the draft minutes of May 28, 2024.

MOTION was made and seconded to approve the minutes of May 28, 2024, as circulated. (Wataru/Nasir) The motion passed unanimously. (Employer Trustees-4/

Employee-Beneficiary Trustees-4)

III. OLD BUSINESS

A. Benefits Administration System Implementation Status Update

Ms. Donna Tonaki and Ms. Amy Bell, TELUS Health provided an update on the implementation of the new Benefits Administration System (BAS) noting the following:

- Implementation of Sprint 3 into Production is on track for July 2, 2024.
- For the six payroll and other accounting report issues, three have been closed, two are being tested for Sprint 3 and TELUS Health is working on a query for the remaining item.
- Some of the demographic information related to the SSI Imports may be pushed to a future Sprint but the main issue related to loading newly certified EGWP members by CMS which represents about 90% of the file is on track for Sprint 3.
- Death imports continue to be worked on with the Department of Health and TELUS Health. The expected completion date is August 30, 2024.
- Milestone (e.g., when a surviving spouse's dependent child turns 19-23, the BAS is supposed to mail a letter requesting a student certification for retiree coverage) and expiry (e.g., if the student certification is not submitted, the BAS is supposed terminate the dependents applicable coverages) jobs are projected to be completed by October 31, 2024.

IV. NEW BUSINESS

A. Prescription Drug Plan Retiree Rates Effective January 1, 2025 – Caremark and SilverScript

Ms. Stephen Murphy, Segal Consulting, presented the recommended prescription drug premiums for the self-funded retiree plans effective January 1, 2025.

MOTION was made and seconded to approve the proposed prescription drug plan retiree premiums effective January 1, 2025. (Wataru/Yamane) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

B. County of Kauai Special Open Enrollment

Mr. Derek Mizuno informed the Board that the County of Kauai administration has obtained the necessary approvals from the County Council and unions to move forward with the special open enrollment period to allow employees to move to the 100% employer paid health benefit plans (i.e., HMSA 75/25, Kaiser Standard, Verdegard supplemental, HDS dental and VSP vision) effective September 1, 2024. The County of Kauai will be collecting and screening the EC-1 enrollment forms, and then submitting to the EUTF. In addition, the County of Kauai is responsible for the costs of the TELUS Health configuration of \$103,250. EUTF staff does not expect a significant number of enrollment forms because of the low amount of county employees in non-100% medical/prescription drug plans or those employees waiving dental and/or vision coverage, and county employees may have already changed plans during regular open enrollment.

MOTION was made and seconded to approve a special open enrollment period for the County of Kauai employees for an effective date of September 1, 2024. (Wataru/Yamane) Trustee Christian Fern noted that the County of Kauai was not able to conduct the special open enrollment without the Board's approval. Mr. Mizuno noted that he believed the

County of Kauai staff had contacted the EUTF prior to the announcement by the Mayor regarding the possible special open enrollment. Trustee Fern asked EUTF staff to send a letter to the County of Kauai reminding them about the need to obtain Board approval. The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

V. ADMINISTRATIVE COMMITTEE REPORT

A. Proposed EUTF Administrative Rule Changes

Mr. Mizuno summarized the Administrative Committee's recommendation to approve the proposed EUTF Administrative Rule changes.

MOTION was made and seconded to approve the Administrative Committee's recommendation to approve the proposed EUTF Administrative Rule changes. (Hidano/Wataru) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

B. Strategic Plan Update as of December 31, 2023

Mr. Mizuno provided an update on the Strategic Plan Goal 2 as of December 31, 2023 noting that EUTF is meeting the goals related to reducing the actuarial accrued liability at July 1, 2025 and projected future annual required contributions over the period July 1, 2027 through June 30, 2044.

VI. REPORTS

A. EUTF Benefits Consultant (Segal)

1. 2024 Second Quarter Trends
2. Compliance News

Mr. Steve Murphy, Segal Consulting, summarized the Segal updates.

B. Administrator

1. Meetings with Legislators and Unions
2. Staffing Update
3. Training

C. EUTF Managers' and Program Specialists' Reports

1. Member Services Branch (MSB)

- a. MSB Data
- b. Outreach & Training
- c. 2024 Active Employee Open Enrollment

Mr. Mizuno noted the improvement in the call answer rate to 92.6% overall and 62.3% within 30 seconds during the month of May 2024.

2. Information Systems (IS)

- a. EUTF New Benefits Administration System (BAS) Project
- b. Security Assessment
- c. Enrollment Counts

3. Eligibility and Enrollment Report

- a. Audits Currently in Progress
- b. Point in Time Reconciliation Audits
- c. Recurring Audits

4. Health and Wellness Report

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

Board of Trustees Meeting

June 25, 2024 Minutes

Page 4

- a. Worksite Wellness
- b. Preventive Health
- c. Chronic Disease Management
5. Financial Services Branch (FSB)
 - a. FSB Performance Data
 - b. Refunds and Medicare Part B Overpayments Status
 - c. EUTF Collections
 - d. Financial Statements as of April 30, 2024
- D. Carrier Reports
 1. CVS Caremark
 2. SilverScript
 3. Hawaii Dental Service (HDS)
 4. Hawaii Medical Service Association (HMSA)
 5. Humana
 6. Kaiser Health Foundation
 7. Securian
 8. Verdegard Administrators (formerly known as HMA)
 9. Vision Service Plan (VSP)

VII. EXECUTIVE SESSION

MOTION was made and seconded to move into Executive Session at 9:30 a.m. (Wataru/Fern) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

The regular meeting reconvened at 10:06 a.m.

Chairperson Ferguson-Miyamoto reported that during Executive Session, the Board:

- Approved retiree premiums for HMSA, Kaiser, Humana, HDS, VSP and Securian effective January 1, 2025.
- Discussed a personnel matter.
- Reviewed and discussed the May 28, 2024 minutes.

MOTION was made and seconded to approve the Executive Session minutes of May 28, 2024, as circulated. (Wataru/Fern) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

VIII. NEXT MEETING

Tuesday, July 30, 2024, 9:00 a.m. – Benefits Committee Report

IX. ADJOURNMENT

MOTION was made and seconded for the Board to adjourn the meeting at 10:09 a.m. (Wataru/Nasir) The motion passed unanimously. (Employer Trustees-4/Employee-Beneficiary Trustees-4)

Respectfully submitted,

/s/

Wesley Machida, Secretary-Treasurer

APPROVED on July 30, 2024.

Documents Distributed:

1. Draft Board Minutes of May 28, 2024. (8 pages)
2. Hawaii EUTF – Ariel BAS Update, prepared by TELUS Health, dated June 25, 2024. (5 pages)
3. Memorandum to BOT from Segal Consulting, regarding 2025 Retiree Prescription Drug Rates, dated June 25, 2024. (5 pages)
4. Memorandum to BOT from Administrator, regarding County of Kauai Special Open Enrollment, dated June 18, 2024. (2 pages)
5. Memorandum to EUTF BOT from Administrative Committee, regarding Administrative Committee Report – June 18, 2024, dated June 18, 2024. (1 page)
6. Memorandum to BOT from Segal Consulting, regarding Segal’s 2024 Second Quarter Trends Report, dated June 25, 2024. (3 pages)
7. Memorandum to BOT from Segal Consulting, regarding Segal Reports – Compliance News, dated June 25, 2024. (13 pages)
8. Administrator’s Monthly Report to the Board for May 18 – June 14, 2024, dated June 14, 2024. (1 page)
9. Memorandum to BOT from Member Services Branch Manager, regarding May – June 2024 Member Services Operations Report, dated June 14, 2024. (5 pages)
10. Memorandum to BOT from Information Systems Chief, regarding May 2024 – June 2024 Information Systems (IS) Operations Report, dated June 14, 2024. (9 pages)
11. Memorandum to Administrator from Eligibility Specialist regarding May – June 2024 Eligibility and Enrollment Report, dated June 14, 2024. (2 pages)
12. Memorandum to EUTF BOT from Health and Wellness Specialist regarding May – June Health and Wellness Specialist Report, dated June 14, 2024. (5 pages)
13. Memorandum to BOT from EUTF Financial Management Officer regarding May 2024 – June 2024 Financial Services Branch (FSB) Report, dated June 14, 2024. (15 pages)
14. CVS Caremark Monthly Carrier Report for May 2024 dated June 6, 2024. (5 pages)
15. SilverScript Monthly Carrier Report for May 2024 dated June 1, 2024. (2 pages)
16. HDS Monthly Carrier Report for May 2024 dated June 10, 2024. (2 pages)
17. HMSA Monthly Carrier Report for May 2024 dated June 7, 2024. (4 pages)
18. Humana Monthly Carrier Report for May 2024 dated June 8, 2024. (3 pages)
19. Kaiser Permanente Monthly Carrier Report for May 2024 dated June 10, 2024. (2 pages)
20. Securian Financial Monthly Carrier Report for May 2024 dated June 6, 2024. (1 page)
21. Verdegard Monthly Carrier Report for May 2024 dated June 7, 2024. (2 pages)
22. VSP Monthly Carrier Report for May 2024 dated June 9, 2024. (6 pages)