

# 2024 EUTF HEALTHY HOLIDAY MINDFULNESS CHALLENGE

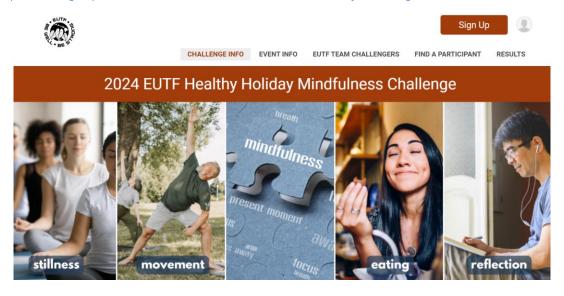
# **HOW TO GUIDE**

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#### **HOW TO SIGN UP AS AN INDIVIDUAL PARTICIPANT:**

1. Go to the 2024 EUTF Healthy Holiday Mindfulness Challenge website (click link below):

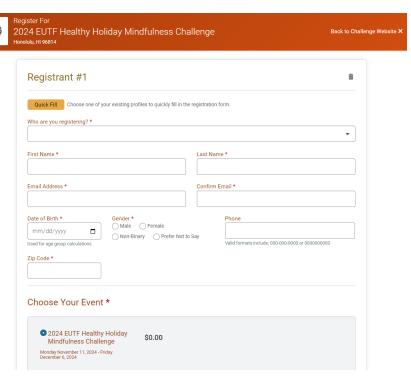
https://runsignup.com/Race/HI/Honolulu/2024EUTFHolidayChallenge



2. Click the "Sign Up" button on the top right of the page.



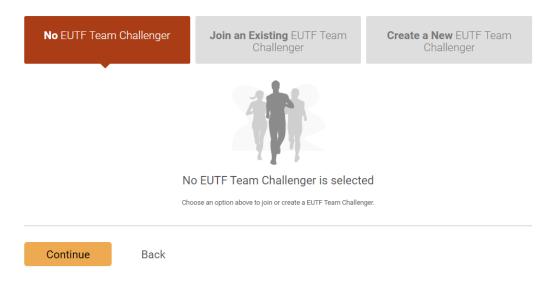
- 3. This will take you to the Registration Form. You will need to fill out all areas that have a red asterisk. Click Continue at the bottom of the page.
  - Your personal information will not be shared and will only be used for the purpose of administering the Challenge and prize drawings. If you are selected a winner, we will first notify you by email, then by phone number. Refer to the Official Rules for selection of winners.



4. Review the waiver then click on the check box agreeing to the waiver agreement at the bottom of the page. Click Continue.



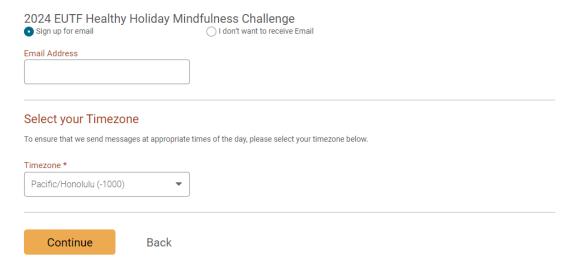
5. To participant on your own (as an individual), the No EUTF Team Challenger will automatically be defaulted. Click Continue.



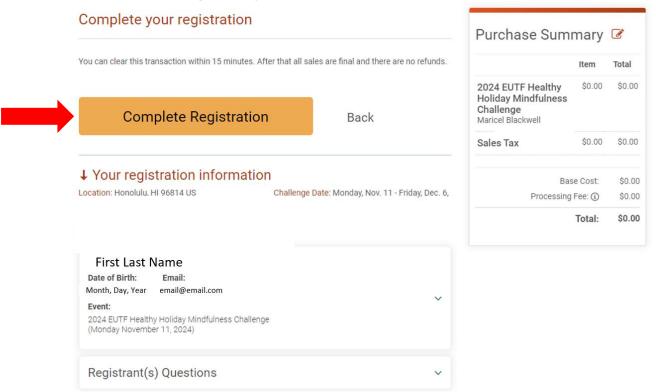
6. You will be prompted to select the EUTF Agency you are from using the drop-down menu. Click "Continue" when finished. You can use the Search option or choose the drop down arrow to make your selection. If you don't know or don't have a EUTF Agency, choose None.



7. The "Virtual Race Information" page will follow. This is where you can choose to sign up for emails so that you can receive notifications about the challenge. If you choose to sign up for email, enter your email address. Click "Continue" once finished.



8. You will then be directed to the "Complete Registration" page. It is FREE to join this challenge so the Purchase Summary will total \$0.00. Review your information for accuracy (name, email address, etc.). Then **click "Complete Registration".** 



9. Congratulations! You are now registered for the 2024 EUTF Healthy Holiday Mindfulness Challenge! Be sure to log your mindful minutes before the challenge ends on December 6. You complete the Challenge when you've logged at least 600 mindful minutes during the Challenge.



You are registered for 2024 EUTF Healthy Holiday Mindfulness Challenge

🗠 Back to Challenge Website 👨 Print

For those of you who wish to be anonymous (hide yourself) from participant lists, follow these instructions by clicking here - <u>Hide Yourself from Public</u>.

#### **HOW TO CREATE OR JOIN A TEAM:**

1. Go to the 2024 EUTF Healthy Holiday Mindfulness Challenge website (click link below):

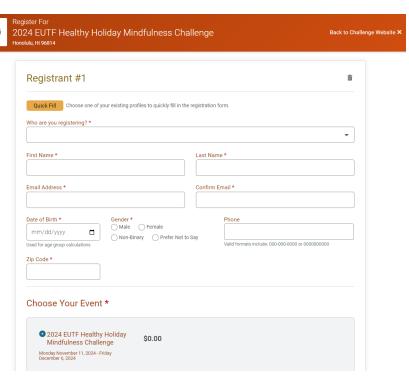
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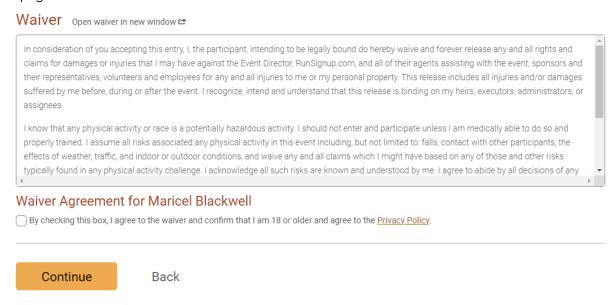
2. Click the "Sign Up" button on the top right of the page.



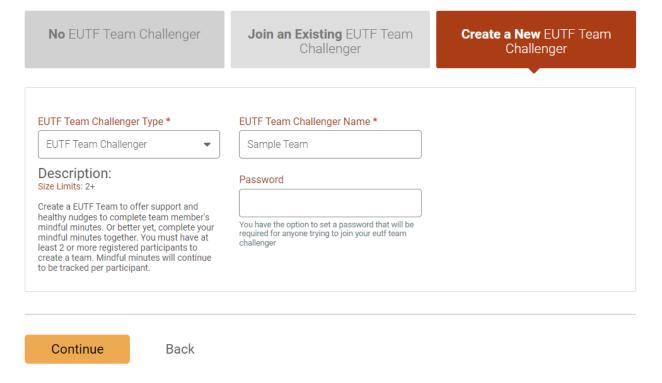
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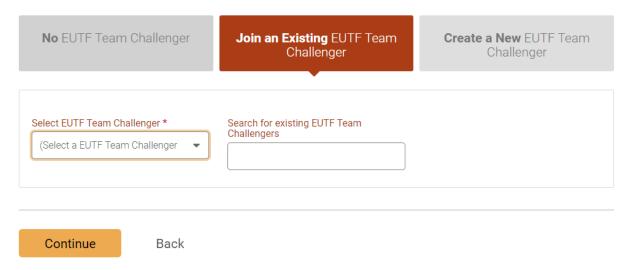
4. Review the waiver then click on the check box agreeing to the waiver agreement at the bottom of the page. Click Continue.



5. To **Create a New EUTF Team Challenger**, click on Create a New EUTF Team Challenger. Enter your team's name and click on Set Password and enter a password. Click Continue. Note: Assigning one person as the Team Captain to set up the team is highly suggested.



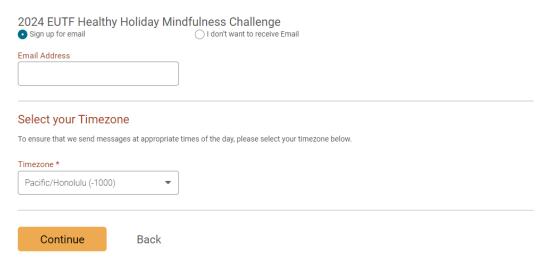
6. To **Join an Existing EUTF Team Challenger**, click on Join an Existing EUTF Team Challenger. Choose your team from the drop-down box or search for an existing EUTF Team in the search box. Click Continue. Note: Check with your Team Captain to make sure your team is already created.



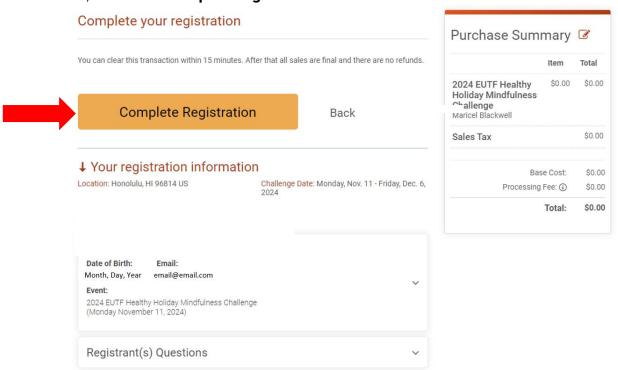
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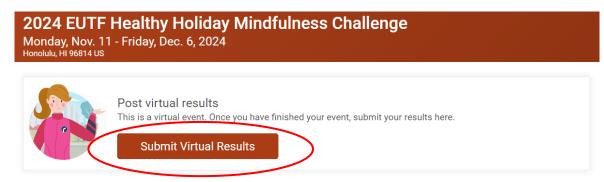
You are registered for 2024 EUTF Healthy Holiday Mindfulness Challenge



#### **HOW TO LOG YOUR MINDFUL MINUTES:**

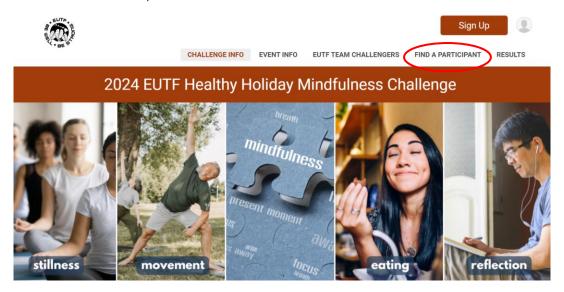
#### **Option 1:**

1. Go to your registration confirmation that was emailed to you. Click on Manage Registration from that email. You will be directed to your registration page. Click on Submit Virtual Results. Skip to page 12 for next steps.

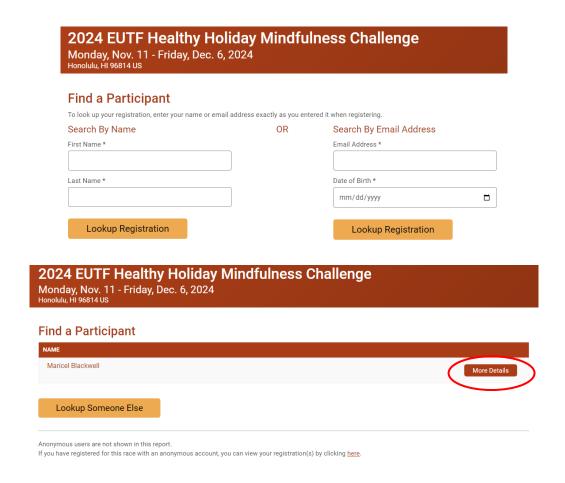


### **Option 2:**

- Go to the Challenge home page click on the link below. https://runsignup.com/Race/HI/Honolulu/2024EUTFHolidayChallenge
- 2. Click on the Find a Participant tab.



3. Type in your first and last name under search by name. Choose More Details when you locate your name.



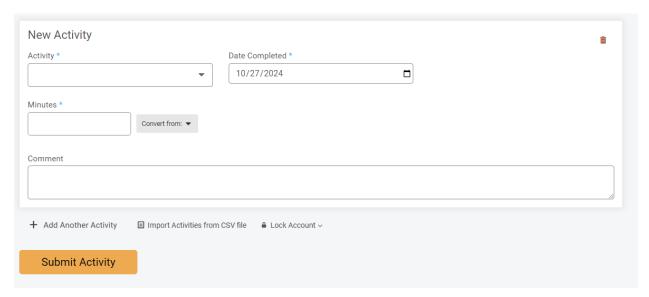
4. You will be prompted to enter a password if you set one up or verify your information.



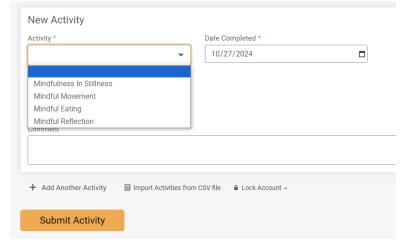
If you didn't set up a password, you will be prompted to enter *either* your email OR last 4 digits of your phone number that you registered with to validate who you are to submit your activity. Click the blue "Authorize" buttons to continue.



5. Following validation, you will be directed to the Log Activities page where you can input your mindfulness activities.



6. Select the type of self-care activity you completed from the drop-down menu.

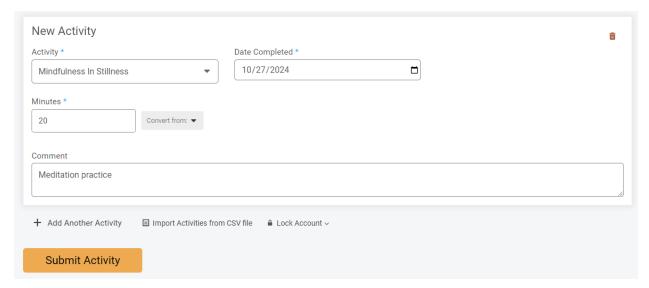


- 7. Enter the Date you completed the activity.
- 8. Enter the number of minutes you complete the activity for.

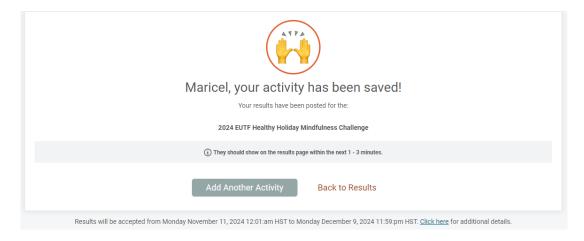
NOTE: the conversion box - you do not need to do anything with it. It is a given setting that cannot removed.



9. Once you complete the entry, you can continue to enter more activities by clicking "+ Add Another Activity" in the left corner. Please be sure to click the "Submit Activity" button to save your results to your challenge when you are done.



10. You will receive a confirmation that your activity has been saved. You can add another activity or go back to the results page. Note that results may take a few minutes to update on the challenge home page.



### **HOW TO GET SUPPORT:**

1. On the main Challenge page, scroll down to the bottom and click on "Questions?".

## **Challenge Contact Info**

If you have any questions about this challenge, click the button below.



2. Complete the required fields, check the box next to I'm not a robot, then press Send Message. You can expect a response within 2 business days or sooner.

## **Challenge Contact Info**

Name *		Email *		Phone		
Question/Message *						
I'm not a robot	reCAPTCHA					
	Privacy - Terms					
Send Message	Cancel					