



JOSH GREEN, M.D.
GOVERNOR
SYLVIA LUKE
LIEUTENANT GOVERNOR

STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

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BOARD OF TRUSTEES
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DEREK M. MIZUNO
ASSISTANT ADMINISTRATOR
DONNA A. TONAKI

November 12, 2024

NOTICE OF MEETING
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
ADMINISTRATIVE COMMITTEE

DATE: November 18, 2024, Monday
TIME: 10:00 a.m.
PLACE: HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND (EUTF)
CITY FINANCIAL TOWER
201 MERCHANT STREET, SUITE 1700
HONOLULU, HAWAII

A G E N D A

**OPEN SESSION PARTICIPATION IN PERSON, VIA TELECONFERENCE AND
VIA TELEPHONE**
(see below for teleconference and telephone details)

- I. Call to Order
- II. Review of Minutes – November 1, 2024
- III. Executive Session
 - A. Review of Minutes – November 1, 2024 [Authorized under HRS 92-5(a)(8) and 92-9(b)]
 - B. Personnel [Authorized under HRS 92-5a(2)(8)]
- IV. Next Meeting
- V. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Ms. Desiree Yamauchi at (808) 587-5434 or eutfadmin@hawaii.gov, as soon as possible, preferably at least 3 business days prior to the meeting. Requests made as early as possible have a greater likelihood of being fulfilled.

EUTF's Mission: We care for the health and well being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide informed service that is excellent, courteous, and compassionate.

Testimony may be submitted prior to the meeting via email to eutfadmin@hawaii.gov or via postal mail to: Hawaii Employer-Union Health Benefits Trust Fund, Attn: Administrative Committee-Testimony, 201 Merchant Street, Suite 1700, Honolulu, HI 96813. Please include the word “testimony”, the agenda item number, and subject matter following the address line. There is no deadline for submission of testimony, however, the EUTF requests that all written testimony be received no later than 9:00 a.m., one (1) business day prior to the meeting date in order to afford Board members adequate time to review materials.

To view the meeting and provide live oral testimony during the meeting, following are the Microsoft Teams Meeting details:

- [Join the meeting now](#) or copy and paste the following URL into your browser:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzJiODBkNGQtNDAYYS00ODIyLTk4ZGItZTJhY2U5MGY3ZDI0%40thread.v2/0?context=%7b%22Tid%22%3a%223847dec6-63b2-43f9-a6d0-58a40aaa1a10%22%2c%22Oid%22%3a%221ec28820-992a-428a-a6a0-44c156209163%22%7d
 - If prompted, enter:
 - Meeting ID: 250 349 282 002
 - Passcode: Ybk6rZ
 - For instructions to turn on live captions in Microsoft Teams, [please click here.](#)
- Dial-in number: [+1 808-829-4853](tel:+18088294853) United States, Honolulu (Toll)
 - Phone Conference ID: 121 771 666

A listing of all documents included in the Board packet will be available at the EUTF website (eutf.hawaii.gov) through the Events Calendar two (2) business days prior to the meeting.

The Board packet can be accessed at the EUTF website (eutf.hawaii.gov) through the Events Calendar two (2) business days prior to the meeting. A copy of the packet will also be available for public inspection in the EUTF office at that time.

Please contact Ms. Desiree Yamauchi at (808) 587-5434 or eutfadmin@hawaii.gov if you have any questions.

Upon request, an electronic copy of this notice can be provided.

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
Friday, November 1, 2024

TRUSTEES PRESENT

Ms. Audrey Hidano, Chairperson
Mr. Christian Fern (via video conference)

Mr. Wesley Machida (via video conference)
Mr. Osa Tui (via video conference)

TRUSTEES ABSENT

Mr. James Wataru, Vice Chairperson
Ms. Maureen Wakuzawa

Mr. Ryan Yamane
Mr. Robert Yu

ATTORNEY

Mr. Michael Chambrella, Deputy Attorney General

EUTF STAFF

Mr. Derek Mizuno, Administrator
Ms. Donna Tonaki, Assistant Administrator
Ms. Amy Cheung, Financial Management Officer (via video conference)
Ms. Jessica McDonald, Member Services Branch Manager

Ms. Katie Matsushima
Ms. Desiree Yamauchi

OTHERS PRESENT (via video conference)

Mr. Troy Tomita, Kaiser

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 9:00 a.m. by Trustee Audrey Hidano, Chairperson, in the EUTF Board Room, 201 Merchant Street, Suite 1700, Honolulu, Hawaii, on Friday, November 1, 2024.

II. REVIEW OF MINUTES – August 22, 2024

The Committee reviewed the draft minutes of August 22, 2024. Since there were no edits or objections by the Trustees, the minutes stand approved.

III. NEW BUSINESS

A. EUTF Annual Report – Fiscal Year 2024

Mr. Derek Mizuno summarized the EUTF Annual Report for fiscal year 2024 that was prepared for submission to the Legislature.

MOTION was made and seconded to recommend to the Board approval of the EUTF Annual Report for fiscal year 2024 for submission to the Legislature. (Fern/Machida)
The motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

B. Proposed EUTF Administrative Rule Change

Ms. Katie Matsushima summarized the proposed EUTF Administrative Rule changes to effectuate the dependent children eligibility changes approved by the Board at their

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

Administrative Committee Meeting

November 1, 2024 Minutes

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1 October 22, 2024 meeting noting the following:.

- 2
- 3 • There is no longer a distinction between excepted (subject to ACA – active medical
 - 4 and prescription drug coverage) and non-excepted (not subject to ACA – all other
 - 5 benefits) benefits. Dependent children are eligible for active employee and retiree
 - 6 medical, prescription drug, dental and vision plans effective July 1, 2025 through the
 - 7 end of the month in which the child turns age 26 (limiting age), including surviving
 - 8 children (with no surviving parent) of deceased retirees and active employees killed
 - 9 in the performance of their duty. Dependent children may be married, do not have to
 - 10 live with the subscriber and may be financially independent.
 - 11 • There is no longer the need for the full-time student requirement and definition.
 - 12 • The eligibility criteria for adult, disabled children was not changed.

13

14 MOTION was made and seconded to recommend to the Board approval of the proposed

15 EUTF Administrative Rule Changes. (Machida/Fern) The motion passed unanimously.

16 (Employer Trustees-2/Employee-Beneficiary Trustees-2)

17

18 IV. EXECUTIVE SESSION

19 MOTION was made and seconded to move into Executive Session at 9:12 a.m.

20 (Machida/Tui) The motion passed unanimously. (Employer Trustees-2/Employee-

21 Beneficiary Trustees-2)

22

23 The regular meeting reconvened from Executive Session at 10:13 a.m.

24

25 Chairperson Hidano reported that during Executive Session, the Board:

- 26 • Discussed a personnel matter.
 - 27 • Reviewed and discussed the June 18, 2024 minutes. Since there were no edits or
 - 28 objections by the Trustees, the minutes stand approved.
- 29

30 V. NEXT MEETING

31

32 VI. ADJOURNMENT

33 MOTION was made and seconded to adjourn the meeting at 10:17 a.m. (Machida/Tui) The

34 motion passed unanimously. (Employer Trustees-2/Employee-Beneficiary Trustees-2)

35

36

37 DOCUMENTS DISTRIBUTED:

- 38 1. Draft Administrative Committee Minutes of August 22, 2024. (3 pages)
- 39 2. Annual Report, For the Period July 1, 2023 through June 30, 2024, EUTF, December 2024.
- 40 (7 pages)
- 41 3. Memorandum to EUTF Administrative Committee from EUTF Eligibility Specialist,
- 42 regarding Proposed EUTF Administrative Rules Changes, dated October 25, 2024. (16
- 43 pages)